Parish Council Meeting Agenda

The Queen Camel Parish Council will meet on Monday 16 November 2026 at 7:30pm, in the Marples Room, Queen Camel Memorial Hall

All council members are summoned to attend.

11/01/26 Public Session – this is an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

11/02/26 To **RECEIVE** apologies and updates on any vacancies including noting future positions

- Allocate new councillors to committee or working groups

11/03/26 To **RECEIVE** Declarations of Interests relating to the parish council meeting.

11/04/26 To **RECEIVE** and **APPROVE** the minutes from the Parish Council Meeting held 21.09.2026 and EOM held 26.10.2026

11/05/26 To **REVIEW** Actions from minutes of last meeting
Heritage Trust update

11/06/26 To **RECEIVE** Somerset Councillor Report

- Mayoral Strategic Authority for Wessex

11/07/26 To **RECEIVE** the Clerk's Report of actions taken and updates for information.

11/08/26 To **CONSIDER** the following planning applications received and **RESOLVE** to submit comments where appropriate.
None received

11/09/26 To **RECEIVE** approved planning applications
There were none.

11/10/26 To **RECEIVE** other planning information

- Planning permission for cricket nets on the Playing Field update
- Comments submitted for Planning Appeal 24/00841/ FUL at Steart Hill
- Old Surgery planning response re boarded up windows – update
- Ashford Homes development – update
- SCRAPP Meeting 30.09.2026 at 1900 at Keinton Mandeville Village Hall – feedback

11/11/26 **Highways and Traffic**

- To **RECEIVE** updates on communication to Somerset Highways re verges in Sutton Montis Road
- To **RECEIVE** an update on which drains, gutters and other highways issues remain a problem and to **RESOLVE** any action required – review spreadsheet
- To **APPROVE** Church Path cobbles repairs
- To **CONSIDER** the ownership of footpath and ditch from Playing Field to West Camel Road and **DECIDE** action on maintenance and infilling of soil
- To **RECEIVE** an update on Sutton Farm and the HGV issues
- To **RECEIVE** report for A303 Sparkford update form National Highways

11/12/26 To **RECEIVE** an update from the **Flood Working Group** and **RESOLVE** if any further action is needed

- Grant request to Somerset Rivers Authority to clear culvert at The Old School and Henshallbrook at Sutton Montis Road – update
- Community Flood Action Fund – open for applications to the Somerset Rivers Authority – dates for November and February 2027 for applications
- Somerset Council Flood Resilience Fund update
- Sarah Dyke Flooding Symposium 15.10.2026 feedback

11/13/26 To **RECEIVE** an update from the Playing Field Working Group

- To **RECEIVE** Playing Field Working Group meeting 05.10.26 feedback
- **APPROVE** steps for transfer of Playing Field from Somerset Council to Queen Camel Parish Council after ten year legal restriction expiry
- To **CONSIDER** a tree survey of trees at the Playing Field
- To **OPEN** tenders for cricket nets and **DECIDE** which company to place contract with

11/14/26 To **RECEIVE** an update from the Neighbourhood Plan Working Group

11/15/26 To **RECEIVE** an update from the last Local Community Network (LCN) meeting and RESOLVE who will attend the next meeting.

- **RESOLVE** who will attend next meeting on 02.12.2026 at 1900 at Queen Camel Memorial Hall

11/16/26 To **RECEIVE** grant applications and, if appropriate approve

- St Barnabas Church PCC application for an annual maintenance grant

11/17/26 **Finance and Banking**

- Finance, Personnel and Risk Committee meeting 26 October 2026 feedback
- To **REVIEW** actual versus budget position for 2026-27 to date
- To **CONSIDER** the reserves position and **REVIEW** amounts to be allocated on projects
- To **APPROVE** payments since last council meeting
- To **APPROVE** any upcoming payments not previously authorised
- To **NOTE** the bank balances at 31.10.2026
- To **APPROVE** Bank Reconciliation 31.10.2026
- To **NOTE** current status of bank administrators and signatories
- Internal audit outcome Action Plan
- To **NOTE** External audit feedback
- To **CONSIDER** purchase of poppies for posts

11/18/26 **Policy Review**

- None to review

11/19/26 **Correspondence Received and circulated**

11/20/26 **Date of Next meeting**

- Full Council meeting Monday 20 January 2026 at 7.30pm

Kaye Elston
Parish Clerk
10.11.2026