

Parish Council Meeting Agenda

**The Queen Camel Parish Council will meet on Monday 21 September 2026 at 7:30pm,
in the Marples Room, Queen Camel Memorial Hall**

All council members are summoned to attend.

- 09/01/26** Public Session – this is an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman’s discretion.
- 09/02/26** To **RECEIVE** apologies and updates on any vacancies
- 09/03/26** To **RECEIVE** Declarations of Interests relating to the parish council meeting.
Note confidential item at end of meeting and agreement.
- 09/04/26** To **RECEIVE** and **APPROVE** the minutes from the Parish Council Meeting held 20.07.2026
- 09/05/26** To **REVIEW** Actions from last minutes
Heritage Trust update
Vacancy on parish council
- 09/06/26** To **RECEIVE** Somerset Councillor Report
- 09/07/26** To **RECEIVE** the Clerk’s Report of actions taken and updates for information.
- 09/08/26** To **CONSIDER** the following planning applications received and **RESOLVE** to submit comments where appropriate.
- **26/01817/HOU The Nook, Blackwell Road, Wales, Queen Camel, Yeovil** - Proposed garden room, similar in style and materials to existing house.
 - **26/01930/TCA The Dring, Laurel Lane, Queen Camel, Yeovil** - Notification of intent to perform an overall reduction by shortening reiteration grown by (3 metres) 2/3 approx. 30cm above past pruning points to No.01 Tulip tree (T1) included within the Conservation Area. **This is a notification only.**
- 09/09/26** To **RECEIVE** approved planning applications
- 09/10/26** To **RECEIVE** other planning information
- Planning permission for cricket nets on the Playing Field update
 - Sutton Farm and The HGV Problem – meeting with barrister and complaint to Ombudsman update
 - Old Surgery planning response re boarded up windows – update
 - Ashford Homes development – update regarding concerns raised of drainage during development (response from Tom Griffiths) and discussion regarding comments from other parishes
 - SCRAPP Meeting 30.09.2026 at 1900 at Keinton Mandeville Village Hall
- 09/11/26** **Highways and Traffic**
- To **RECEIVE** updates on traffic survey and HGV traffic through the village

- To **RECEIVE** updates on communication to Somerset Highways re verges in Sutton Montis Road
- To **RECEIVE** an update on which drains, gutters and other highways issues remain a problem and to **RESOLVE** any action required – review spreadsheet
- To **APPROVE** Church Path cobbles repairs
- To **CONSIDER** the ownership of footpath and ditch from Playing Field to West Camel Road and **DECIDE** action on maintenance and infilling of soil

- 09/12/26** To **RECEIVE** an update from the **Flood Working Group** and **RESOLVE** if any further action is needed
- Grant request to Somerset Rivers Authority to clear culvert at The Old School and Henshallbrook at Sutton Montis Road – update
 - Community Flood Action Fund – open for applications to the Somerset Rivers Authority – dates for November and February 2027 for applications
 - Somerset Council Flood Resilience Fund update
- 09/13/26** To **RECEIVE** an update from the Playing Field Working Group
- Update on Playing Field maintenance required
 - Football teams using the Playing Field and goal posts update
 - Proposed maintenance and improvements to the Pavilion
 - **APPROVE** steps for transfer of Playing Field from Somerset Council to Queen Camel Parish Council after ten year legal restriction expiry
 - Refresh Risk Assessment for Playing Field
 - Grant application for Elite Sport – small football goals
- 09/14/26** To **RECEIVE** an update from the Neighbourhood Plan Working Group
- 09/15/26** To **RECEIVE** an update from the last Local Community Network (LCN) meeting and **RESOLVE** who will attend the next meeting.
- **RESOLVE** who will attend next meeting
 - South East LCN AGM on 25 August 2026 at 1900 at Bruton Community Hall - feedback
- 09/16/26** To **RECEIVE** grant applications and, if appropriate approve
- None received
- 09/17/26** **Finance and Banking**
- To **REVIEW** actual versus budget position for 2026-27 to date
 - To **CONSIDER** the reserves position and **CONFIRM** amounts allocated on projects
 - To **APPROVE** payments since last council meeting
 - To **NOTE** the receipt of second instalment of Precept in the sum of £13 200
 - To **APPROVE** any upcoming payments not previously authorised
 - To **NOTE** the bank balances at 31.08.2026
 - To **NOTE** current status of bank administrators and signatories
 - Internal audit outcome Action Plan
 - To **CONSIDER** and **APPROVE**, if agreed Clerks replacement laptop
 - To **NOTE** External audit feedback
- 09/18/26** **Policy Review**
- To **CONSIDER** Standing Orders review
- 09/19/26** **Correspondence Received and circulated**

- Somerset Council Consultation on Council Tax Reduction Changes
- Somerset Council Local Plan Scoping Consultation and Timetable
- Somerset Parishes Conference on 08.10.2026

09/20/26

Date of Next meeting

- Full Council meeting Monday 16 November 2026 at 7.30pm
- Finance, Personnel and Risk Committee - Monday 26 October 2026 at 7.30

09/21/26

CONFIDENTIAL ITEM To CONSIDER AND APPROVE Clerk Pay with NALC Recommendations

Kaye Elston

Parish Clerk

15.09.2026