

## AGENDA

The Annual Parish Council Meeting of Queen Camel Parish Council will be held on  
Thursday 07 May 2026 at 7:30pm, Marples Room, Queen Camel Memorial Hall

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All members are summoned to attend.

### Annual Parish Council Meeting Agenda

- AM2026/01** To **ELECT** a Chairman of Queen Camel Parish Council for the year 2026/2027 and receive their Declaration of Acceptance of Office. Present Chair (Cllr Brendon) will preside for this item
- AM2026/02** To **ELECT** a Vice Chairman.
- AM2026/03** To **RECEIVE** and consider for approval, apologies for absence
- AM2026/04** To **RECEIVE** any declarations of interest for the Annual Parish Council Meeting
- AM2026/05** To **RECEIVE** resignation of Councillor B Norman
- AM2026/06** To **APPOINT** councillors and members to committees and working groups
- Councillors to the **Finance, Personnel and Risk Committee** (at least 3 councillors)
  - Councillors to the **Playing field Working Group** (at least 2 councillors) plus named non-councillors as recommended by that group. (Minimum of 5 and maximum of 12 Members in total)
  - At least one councillor to the **Flood Working Group** plus non-councillors as recommended by that group.
  - Councillors to the **Neighbourhood Plan Working Group** (at last 2) plus named non-councillors as recommended by that group.
- AM2026/07** To **APPOINT/CONFIRM** Lead Councillor(s) for the following:
- Events: Annual Village Meeting and Remembrance Day
  - Community Communications
  - Environment including bins, planters, bus stop, telephone box, noticeboards and maintenance contract
  - Footpaths (ROW)
  - Highways
- AM2026/08** To **CONFIRM/APPOINT** the following:
- The Somerset Local Authorities Civil Contingencies Partnership (SLACCP) representatives (Currently Cllrs Phil Jones, Dan Hewlett and Bryan Norman)
  - Link Councillor for Memorial Hall Committee member (Currently Cllr Angus Davidson)
  - Link Councillor for St Barnabas PCC (Currently Cllr John Brendon)
  - Queen Camel Parish Paths Liaison Officer (currently Cllr Phillip Hall)
  - Bus Partnership representative (vacant)
- AM2026/09** To **ADOPT** Asset Register and Risk Register

**AM2026/10** To **REVIEW** current subscriptions

**AM2026/11** To **REVIEW** current bank standing orders and direct debits

**AM2026/12** To **CONFIRM** dates of meetings (2026-2027) and Annual Village Meeting (2026)

*Kaye Elston*

**Parish Clerk**

**01 May 2026**