



**QUEEN CAMEL PARISH COUNCIL**

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## AGENDA

### **The next meeting of Queen Camel Parish Council Finance, Personnel and Risk Committee will be held on Monday 20 April 2026 at 7.45pm, Marples Room, Memorial Hall**

**All members of the Finance, Personnel & Risk Committee are summoned to attend.**

**FRPC 04/01** Public Session

This is an opportunity for any members of the electorate of the parish to speak. This will be restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

**FRPC 04/02** To **RECEIVE**, and consider for approval, **apologies for absence**

**FRPC 04/03** To **RECEIVE** any **Declarations of Interests**

**FRPC 04/04** To **APPROVE** as a correct record the **minutes** of the FPRC Meeting held on 03.11.2025 and review any actions.

**FRPC 04/05** To **RECEIVE** from Scribe the Bank reconciliation report to 31.03.2026

**FRPC 04/06** To **RECEIVE** update on Playing Field finances

- Pavilion Work estimated costs £300 – update
- Sale of gang mower - £483.63 received
- Sale of tractor to Dan – price offered in the sum of £750
- Cricket Club nets - update

**FRPC 04/07** To **RECEIVE** invoices to be paid

- Stuart Todd (Neighbourhood Plan consultant) - £250.02

**FRPC 04/08** To **RECEIVE** final budget for 2026-27

**FRPC 04/09** To **RECEIVE** policies for approval

**FRPC 04/10** To **REVIEW** Asset Register and Risk Register

**FRPC 04/11** To **REVIEW** draft AGAR 2025-26

**FRPC 04/12** To **RECEIVE** reserves statement

**FRPC 04/13** VAT reclaim 2025-26

**FRPC 04/14** Internal audit arrangements

**FRPC 04/15** Insurance renewal May/June 2026

- Comparison quotes to be obtained

**FRPC 04/16** To **RECEIVE** relevant communications

**FPRC 04/17** AGREE date of next Finance, Personnel and Risk Committee in November 2026.

Kaye Elston

**Queen Camel Parish Clerk and RFO**