

AGENDA

The Parish Council Meeting of Queen Camel Parish Council will be held on Monday 15 September 2025 at 7:30pm, Marples Room, Queen Camel Memorial Hall

All members are summoned to attend.

Parish Council Meeting Agenda

- 09/01/25** Public Session – this is an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman’s discretion.
- 09/02/25** To **RECEIVE** apologies and updates on any vacancies
- 09/03/25** To **RECEIVE** Declarations of Interests the parish council meeting.
- 09/04/25** To **NOTIFY and APPROVE** confidential item at 09/16/25 which will be discussed at the end of the meeting without the public present.
- 09/05/25** To **RECEIVE** and **APPROVE** the minutes from the Parish Council meeting held on 21.07.2025.
- 09/06/25** To **REVIEW** Actions from last minutes
a) Councillor vacancy update and next steps
- 09/07/25** To **RECEIVE** Somerset Councillor Report
- 09/08/25** To **RECEIVE** the Clerk’s Report of actions taken and updates for information.
- 09/09/25** To **CONSIDER** the following planning applications received and **RESOLVE** to submit comments where appropriate
- **25/02075/TCA Rectory Barn, High Street, Queen Camel, Yeovil BA22 7NE –**
Notification of intent to Fell No.1 Tree and carry out Tree Surgery works to No 1 Tree within Conservation Area: T1 Conifer – removal of tree due to damaging drains, T2 Conifer – crown raise to 6ft and reduce height by 2 metres due to outgrowing space.
Notification only.
 - **25/02166/TCA 1 Cleaveside Close, Queen Camel, Yeovil BA22 7NL –** Notification of intent to fell No. 1 Conifer tree and reduce the canopy of No. 1 Hornbeam tree by 2m within a Conservation Area.
 - **25/02213/TCA Mildmay Orchard, High Street, Queen Camel, Yeovil BA22 7NH -**
Notification of intent to carry out Tree Surgery Works to No. 5 Trees within a Conservation Area. T1 Bramley Apple: reduce radical spread by 1.5 metres to mitigate interference with car park. T2 Ash: Re-pollard at 50 cm above historical pruning point to mitigate risk and overdominance in respect of surrounding target and structures. T3 Ash: Reduce west quadrant by 2.5-3 metres to prevent branch failure over garden user area and dwelling. T4 Ash: Reduce west quadrant by 2.5-3 metres to prevent branch failure over garden user area and dwelling. T5 Eucalyptus: Remove 1/3 of etiolated apical section leaning heavily toward Mildmay dwelling.
 - **25/02147/FUL Land at Wales Farm, Church Path, Wales, Queen Camel, Yeovil –**
Demolition of existing modern agricultural buildings; erection of agricultural building;

conservation and reinstatement of historic barns to form 2 No. dwellings; and associated hard and soft landscaping.

- **25/02148/LBC Land at Wales Farm, Church Path, Wales, Queen Camel, Yeovil -** Demolition of existing modern agricultural buildings; erection of agricultural building; conservation and reinstatement of historic barns to form 2 No. dwellings; and associated hard and soft landscaping.
- **25/01887 /TCA Penridge, Englands Lane, Queen Camel, Yeovil BA22 7NN –** Notification of intent to Fell No.1 Tree and carry out Tree Surgery Works to No. 1 Tree within a Conservation Area. Conifer (T1) – fell to ground level and replace with a row of laurel trees (6-8 trees). Holly (T2) Whole crown reduction in line with boundary wall and 1m below the power line to provide sufficient clearance to property and room for regrowth. **Notification only.**
- Friends of Mudford Action Group (FOMAG) – Public meeting 11 September at 1900 at the Mudford Village Hall.

0910/25 To **RECEIVE** approved planning applications

- There are none

09/11/25 Highways and Traffic

- To **RECEIVE** an update on the Sutton Farm Working Group
- To **RECEIVE** an update on which drains, gutters and other highways issues remain a problem and to **RESOLVE** any action required.
- To **RECEIVE** updates on HGV traffic through the village and submission to Police and Crime Commissioner – Reference 5PZKU
- To **RECEIVE** update of replacement of Wales sign.

09/12/25 To **RECEIVE** an update from the **Flood Working Group** and **RESOLVE** if any further action is needed

- Concern regarding keeping the river cleared

09/13/25 To **RECEIVE** an update from the Playing Field Working Group

- Reports of anti-social behaviour update – new gate
- Annual Play inspection report
- Tractor replacement/repairs/new mower
- Surplus/unused kerosene – how to dispose of
- Review of policies
- Review of finances
- Playing Field initiative by Somerset Council
- SALC grants for improvements

09/14/25 To **RECEIVE** an update from the Neighbourhood Plan Working Group

- Update on NP matters prior to the new NP Working Group meeting
- Future of the Mildmay Arms and potential to register as a Community Asset

09/15/25 To **RECEIVE** an update from the last Local Community Network (LCN) meeting and **RESOLVE** who will attend the next meeting

- Updates

09/16/25 To **RECEIVE** grant applications and, if appropriate approve

- a) Countess Gytha School – update on previous application

09/17/25

Finance and Banking

- a) To **APPROVE** payments since last council meeting as uploaded to the website by the date of this meeting
- b) To **APPROVE** any up coming payments not previously authorised
- c) To **NOTE** the bank balances at end of August 2025 and **APPROVE** that the bank reconciliation for period ending 31.08.2025 is signed by the chairman and clerk
- d) To **NOTE** current status of bank administrators and signatories
To **APPROVE** adding Councillor Harriet Chappel to the bank signatories
- e) Review clerk pay in line with NALC pay publication for 2025/26 – end of agenda and exit of public
- f) External audit outcome and Certificate of Completion publication plan
- e) Queen Camel Youth Club – approach by Basam Centre for parish council to take over the running of the club

09/18/25

Correspondence Received

Somerset Council Information Sheets – Economic Climate and Playing Pitch Strategy
Somerset Council Flood Wardens Lunch and Learn 21.08.2025
SALC AGM on 03.01.2026 from 0900 - 1600

09/19/25

Date of Next meeting

Monday 17 November 2025 at 07.30pm in the Marples Room, Memorial Hall
Finance Personnel and Risk Committee – Monday 03 November at 1930
Playing Field Working Group – TBC
Neighbourhood Plan Working Group - TBC

Kaye Elston

Parish Clerk

09.09.2025