

## AGENDA

**The Parish Council Meeting of Queen Camel Parish Council will be held on Monday 21 July 2025 at 7:30pm, Marples Room, Queen Camel Memorial Hall**

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All members are summoned to attend.

### Parish Council Meeting Agenda

- 07/01/25** Public Session – this is an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman’s discretion.
- 07/02/25** To **RECEIVE** apologies and updates on any vacancies
- 07/03/25** To **RECEIVE** Declarations of Interests the parish council meeting.
- 07/04/25** To **RECEIVE** and **APPROVE** the minutes from the Annual Parish Council Meeting and Parish Council meeting held on 12.05.2025.  
To **RECEIVE** and **APPROVE** the minutes from the Extraordinary Parish Council Meeting on 16 June 2025.
- 07/05/25** To **REVIEW** Actions from last minutes  
a) Confirmation that John Carnegie is no longer a councillor and advertising the vacancy
- 07/06/25** To **RECEIVE** Somerset Councillor Report
- 07/07/25** To **RECEIVE** the Clerk’s Report of actions taken and updates for information.
- 07/08/25** To **CONSIDER** the following planning applications received and **RESOLVE** to submit comments where appropriate
- **25/01141/REM Approval of Reserved Matters at Land OS 1053 West Camel Road, Queen Camel, Yeovil BA22 7ND by Ashford Homes (SW) Ltd** – Reserved Matters application for the approval of appearance, landscaping, layout and scale, including the discharge of conditions 5, 9, 12, 13, 19, 23, 24 and 25, pursuant to outline planning permission 19/01830/OUT for the erection of 43 No. dwellings and associated works. **Comments to be submitted by 22.07.2025.**
  - **25/01598/TCA The Rectory, Englands Lane, Queen Camel, Yeovil, Somerset BA22 7NN** – Notification of Intent to Carry Out Tree Surgery works to No. 5 Trees within a Conservation Area. Apple (1) – Reduce by 3.5m in height and 2m in width. Thin out branches by 20%, Apple (2) – Reduce by 2m in height, Thin out branches by 20%, Cherry (4) – Shorten side stem over garden to East by 4m, Magnolia (5) – Raise canopy to 2m above ground level, Hazel and Dogwood (6) – Cut back on North side to give 2m clearance to building line. **This is a notification only.**
  - **25/01544/TCA The Barton, Englands Lane, Queen Camel, Yeovil, Somerset BA22 7NN** – Notification of intent to Fell No. 1 Tree within a Conservation Area. No. 1 Apple Tree – Removal of the tree as it restricts parking, deliveries and is obtrusive to neighbours. **This is a notification only.**
  - **25/01476/TCA Mill House, Grace Martins Lane, Queen Camel, Yeovil, Somerset BA22 7NT** – Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a

Conservation Area. T1 Lime – Replicate historical re-pollarding. **This is a notification only.**

- Friends of Mudford Action Group (FOMAG) – feedback from recent meeting (information circulated to councillors)

**07/09/25** To **RECEIVE** approved planning applications

**07/10/25** To **RECEIVE** an update on the Playing Field and carpark and **APPROVE** any variations  
a) Carpark surface and gate

**07/11/25** **Highways and Traffic**

a) To **RECEIVE** an update on the Sutton Farm Working Group

b) To **RECEIVE** an update on which drains, gutters and other highways issues remain a problem and to **RESOLVE** any action required.

c) To **RECEIVE** updates on HGV traffic through the village and submission to Police and Crime Commissioner – Reference 5PZKU

d) To **RECEIVE** information of the dog waste bin in Mildmay Drive

**07/12/25** To **RECEIVE** an update from the **Flood Working Group** and **RESOLVE** if any further action is needed

**07/13/25** To **RECEIVE** an update from the Playing Fields Working Group and including options for cutting the grass.

a) Reports of anti-social behaviour

b) Annual Play inspection report

c) Tractor replacement/repairs updates

d) Review of policies

e) Review of finances

**07/14/25** To **RECEIVE** an update from the Neighbourhood Plan Working Group who met on 16 June 2025

a) Information regarding the end of Neighbourhood Grant funding

b) Approve annual report on neighbourhood Plan

c) Steps to update Neighbourhood Plan

**07/15/25** To **RECEIVE** an update from the last Local Community Network (LCN) meeting and **RESOLVE** who will attend the next meeting

a) AGM held 16.07.2025 in Queen Camel

**07/16/25** To **RECEIVE** grant applications and, if appropriate approve

a) St Barnabas Church

b) Countess Gytha School

c) Footpath styles

**07/17/25** **Finance and Banking**

a) To **APPROVE** payments since last council meeting as uploaded to the website by the date of this meeting

- Andrea Maistrello Arboriculture in the sum of £800 for tree maintenance

- b) To **APPROVE** any up coming payments not previously authorised
- c) To **RECEIVE** confirmation of insurance renewal
- d) To **NOTE** the bank balances at end of June 2025 and **APPROVE** that the bank reconciliation for quarter ending 30.06.2025 is signed by the chairman and clerk
- e) To **NOTE** current status of bank administrators and signatories

**07/18/25**

**Policy Review**

To **RECEIVE** and **APPROVE** the following policies

- Volunteer Policy
- Playing Field Risk Assessment
- Playing Field Terms of Reference
- Hire Agreement

**07/19/25**

**Date of Next meeting**

**Monday 15 September 2025 at 07.30pm in the Marples Room, Memorial Hall**

*Kaye Elston*

**Parish Clerk**

**15 July 2025**