

## AGENDA

### A meeting of Queen Camel Parish Council will be held on Monday 18<sup>th</sup> November 2024 at 7:30pm, Marples Room, Queen Camel Memorial Hall

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All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

- 11/01 To **RECEIVE**, and consider for approval, apologies for absence
- 11/02 To **RECEIVE** Declarations of Interests
- 11/03 To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 16/09/2024
- 11/04 To **RESOLVE** that the press and public shall be excluded from the meeting for **11/23 -7**. by reason of the Staff-in-Confidence nature of the item in accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2).
- 11/05 To **RECEIVE** Somerset Councillor's report
- 11/06 To **RECEIVE** the Clerk's Report of actions taken and updates for information
- 11/07 **Highways and Traffic**
  - 1. **A303**: To **RECEIVE** an update or comments on the A303 works
  - 2. **Drains and Gutters**: To **RECEIVE** an update on progress with drains and gutters
  - 3. **Road conditions in and around the village**: To **RECEIVE** an update and **RESOLVE** any action required
- 11/08 **Planning**
  - 1. To consider planning applications received and **RESOLVE** to submit comments where appropriate.  
**24/02370/LBC at Wales Farm Barn Church Path Wales**  
Replacement of existing C20th windows and external doors throughout. Removal of internal C20th cupboard, and re-positioning of existing boiler flue
  - 2. To **RECEIVE** an update of meeting with Principal Planning Officer regarding **19/01830/OUT - West Camel Road, Queen Camel**
- 11/09 To **RECEIVE** an update from the **Flood Committee** and **RESOLVE** response to Somerset Council following receipt of draft **Section 19 report**
- 11/10 **Playing Field**
  - 1. To **RECEIVE** an update and report from the PFWG meeting on 14/10/2024
  - 2. To **RECEIVE** an update on expenditure for current year and **APPROVE** budget for 2025/2026
  - 3. To **RECEIVE** an update on the new play area and **RESOLVE** any actions arising
  - 4. To **RECEIVE** an update on the village requirement for Community storage and **NOTE** the Fields in Trust deed does not permit items to be stored that are not used on the field. To **RESOLVE** an appropriate location for any addition Community Storage facility
- 11/11 **Finance, Personnel & Risk Committee**
  - 1. To **RECEIVE** an update and notes from the working group meeting on 04/11/2024
  - 2. To **APPROVE** as a correct record the minutes of the meeting on 15/04/2024
  - 3. To **RESOLVE** to **APPROVE** the Reserves statement and financial reports for Q1 and Q2
  - 4. To **RECOMMEND** to **APPROVE** draft budget proposal subject to any further changes being agreed by all Committee Members

- 11/12** To **CONSIDER** letter from Somerset Council's Leader and **RESOLVE** any contingency budget reserve needed to offset services likely to be devolved
- 11/13** To **RECEIVE** the minutes from the NPWG meeting on 30/09/2024 and **CONSIDER** any recommendations arising including **UPDATE** on the Playing field Development Working Group
- 11/14** To **RECEIVE** an update from the Road Safety Meeting on 02/10/2024 and **RESOLVE** any actions arising Road Safety Report
- 11/15** To **RECEIVE** an update from the **Local Community Network** meeting on 23/10/2024 and **RESOLVE** who will attend the next meeting 22/01/2025 at Wincanton Sports Ground
- 11/16** To **RESOLVE** the actions that the Parish Council should take in connection with the Localism Act 2011 and consider whether there are any sites or properties which should be registered as assets of community value
- 11/17** To **RESOLVE** if an Emergency and Contingency plan is needed in addition to the Flood Emergency Plan and **CONSIDER** registering the Memorial Hall as a Community Place of Safety with Somerset Council in the event of an emergency
- 11/18** To **RESOLVE** feedback to Somerset Council on the Local Plan Early Engagement exercise
- 11/19** To **RESOLVE** change of meeting dates for full council meeting on 14/04/2025 due to hall unavailability and FPRC on 21/04/2025 which is Easter Monday
- 11/20** To **RESOLVE** a response to correspondence received regarding dissatisfaction with Wessex Internet's decision to withdraw broadband installation in certain properties in the village
- 11/21** To **CONSIDER** email request and **RESOLVE** if a plaque should be purchased for the War Memorial in Taunton
- 11/22** To **RESOLVE** to readopt the following policies
1. Equality and Diversity policy
  2. Dignity at Work policy
  3. Grievance policy
  4. Safeguarding policy
  5. FPRC Terms of Reference
- 11/23 Finance**
1. To **NOTE** the bank balances as at 31/10/2024
  2. To **APPROVE** bank reconciliations for Q1 and Q2 before signing by the chairman and clerk
  3. To **RECEIVE** an update on the VAT reclaim
  4. To **RESOLVE** to **APPROVE** electricity tariff options for the Pavilion when current EDF contract ends in January 2025
  5. To **RESOLVE** appointment of internal auditor for 2024/2025
  6. To **CONSIDER** options and **APPROVE** disposal of current printer and replacement purchase
  7. To **CONSIDER** National Salary Pay Scales for 2024/2025 and **APPROVE** back payment of clerk salary from 01/04/2024
  8. To **APPROVE** PATA Payroll payment of £15 for back payment of salary increase including incremental spine point from 09/06/2024
  9. To **NOTE** increase in monthly PATA Payroll fees from £12.45 to £15.82 with effect from January 2025

10. To **NOTE** payments since last council meeting
11. To **APPROVE** WesternWeb Ltd invoice 24665 for renewal of domain - £30.00
12. To **APPROVE** any other payments not previously authorised

## *Cherry Toop*

**Parish Clerk**

**13/11/2024**

Date of next meetings:

Neighbourhood Plan Working Group meeting 25<sup>th</sup> November at 6.00 pm (venue tbc)

Parish Council meeting 20<sup>th</sup> January 2025 at 7.30pm in the Marples Room, Memorial Hall

Playing field Working Group meeting 4<sup>th</sup> March 2025 at 7.30pm in the Marples Room, Memorial Hall