

DRAFT - MINUTES

Draft Minutes of Meeting of the Queen Camel Parish Council Playing Field Management Committee on Monday 5th February 2024 at the Memorial Hall, Queen Camel at 7.30pm

Present: Cllr Angus Davidson (AD), Cllr John Carnegie (JC), Sue Gettings (SG), Marian Davies (MD)

No members of the public present

Chair SG; Minute taker: MD

PF02/01 minutes of previous meeting approved and signed as correct.

PF02/02 Apologies received from Cllr Phil Jones (PJ) (illness); Stewart Willes (SW) and Ian Conway (IC)

PF02/03 No declarations of interest registered.

PF02/04 No correspondence to consider.

PF02/05 9/23- No one present could clarify the water billing situation for QCTC. Clarity required from PJ.

10/23- recommended to chain a metal bin to the bench at the pavilion as additional litter bin.

11/23- Unable to discuss action to be taken around playing field during winter. Clarification sought.

12/23- Recognition to volunteers to be via formal thank you letter at end of the summer and 3 bottles of wine had been purchased for Jimmy Williams, Peter Naylor and Adam Hoddinott as appreciation for football pitches used by Ilchester FC.

13/23- To resolve weedkilling on field for 2024, AD to get phone number of person who does weedkilling from PJ.

14/23- AD and JC to remove 2 push mowers. AD to cut more keys.

15/23- Purchase replacement lawn mower. Why? Cricket Club to be asked if they really need another one -SW/IC

16/23- SG & MD to inspect play area.

18/23 It was unknown who trimmed trees around Play area? They should be thanked?

20/23 Hire charges- see '8e'

21/23 Marketing opportunities discussed. Everyone to think and bring thoughts to next meeting.

22/23 Make Space for Girls. deferred -IC

02/24 Concerns of Ilchester FC parking and state of pavilion resolved prior to meeting.

03/24 Re positioning of cricket nets. Done, going to be positioned on south side of Pavilion.

04/24 PJ to send Playing Field Risk Assessment and to all committee members.

- PF02/06**
- a – n/a due to small numbers present
 - b – discussion regarding rolling chair. Need to elect a permanent chair at next meeting when there should be more people present. AGM?
 - c – after discussion around being a working party vs a committee, it was put to a vote. Majority in favour of being a Working Party. Note on TOR it is referred to as such (WP).
 - d & e – see separate document (TOR)
 - f & g – PF Risk Assessment & PF processes, deferred to next meeting as received that day. No time to digest it. Some had not seen it.
- PF02/07** Issues of storage of Ilchester's Football Goals now resolved. Thanks to Sue and a young man who helped out to move them.
- PF02/08**
- a)
- Rotten gate post - JC to investigate
 - Gang mowers have gone for repair. AD & JC to collect. Invoice to PC.
 - Community compost bins, SG to sort with the Cricket Club
 - Electrics in pavilion need upgrading. JC to talk to Phil Nicholls about upgrading everything including the floodlights. AD & JC to communicate to PC.
 - More volunteers needed, JC did immediately! MD to write in magazine again and ask those who use social media to share it.
 - Advert in magazine for someone to clean pavilion weekly. Maybe a chance for a teenager?
- b) – need to consider the current volunteers, has anyone communicated with them? Will they stop volunteering if someone else is paid? Maybe one of them will do it, offer an honorarium as with Ken Croom years ago? Decision deferred.
- c) – SG to talk to current list of volunteers to ascertain numbers of volunteers for this year. Draw up schedule for ground maintenance with CC and volunteers.
- d) i) – Ilchester FC have been told to park on the old play area next to the Bowling Club. They have also had permission to park in the surgery car park on Sundays.
ii) – Ilchester FC payments – Clerk to check and up-date
iii) – Costs for Ilchester FC. £30 for junior & youth matches; £38.50 for senior matches.
- e) – Hire charges for the next year:
QC football club, when and if there is one £40 per match, seniors; £35 per match, juniors/youths.
Visiting football clubs - £45 per match both seniors and juniors
Cricket club - £375? Need discussion with Cricket Club
Visiting cricket teams - £30 per match
- f) - re-positioning of cricket nets. Approved grant, when is it happening? Suggestion of re-wilding on existing site? Probably need a work party.
- PF02/09**
- a – Equipment shed – a mess and safety risk! ALL equipment needs to be stored under cover both to preserve the equipment and also to ensure the safety of users of the field e.g. the gang mower, the roller etc. Additional to this there is the need to purchase a container to store smaller items e.g. cricket

nets, marques, and event equipment. Additional storage will mean it will be easier to access all equipment safely! JC has investigated this and will talk to PC with prices.

b – Gang mowers currently being repaired. AD&JC dealing with this.

c - What happens if the service of the Gang Mowers cost more than £700? Will the PC pay the extra?

PF02/10 Play Area, need Risk Assessment and up-to-date information on tendering process – this needs to be placed in the public domain. - PJ

PF02/11 Need to target electricians in pavilion in order to meet standards for Bouncy Castles etc. Particularly as we have a good quote from Phil Nicholls which could increase in the current financial situation!
Forthcoming events – see 02/13

PF02/12 Cricket Club – no report as Ian and Stewart absent

Tennis Club – the TC have a new coach in Rich Douglas. He is a level 4 coach has been well received by those having coaching. He will be going into five local schools after half term to run taster sessions, hopefully this will increase junior coaching groups. Senior groups are flourishing and we have gained new members through the coaching. Two teams are enjoying the winter league with the A team in second place in division 3. The B team is a mix of the rest who are interested in playing competitive tennis and are enjoying life in division 5. We will be entering two mixed teams plus a mens and ladies team in the summer league.

PF02/13 Forth coming events; Not sure of the beginnings of the cricket season.
MD reported that she had been in contact with the cricket, bowls and tennis club regarding an all sports event on the field in May. Have now heard from the cricket club who have away fixtures on 4th and 18th May so the field will be available then, need to go back to the bowls club to see if this fits in with their fixtures. The tennis club will use whichever date is suitable. Also asked the Pilates coach if she would like to take part. SG to ask the Tai Chi coach (*SG can report that Tai Chi will be present*), MD to check with the Table Tennis group, SW to check with Wincanton FC. Once MD has confirmed activities she will meet with representatives from each to devise a timetable for the day. More details to follow.

PF02/14 Finance: Is the budget £3,000 for the year? Starting when? What happens if there is an over spend? Will money be carried over if there is an under spend? *There is no expenditure from previous meeting.*

AOB The issue of car parks was brought up again. Lack of space as well as the appalling state of the current car parks. Large potholes, very muddy etc. SG & MD to visit Galliford Try to ask for hardcore plus any help. *Note – post meeting SG & MD visited on Friday 9th February. The person we need to see was not there. (SG has made contact to arrange a meeting)*

Date of next meeting – Monday 22nd April 2024