

Agenda

Queen Camel Flood Committee (FC)

16th February 2024

7.30 p.m. at Mill House, Queen Camel

1. Introduction - ML

- 1.1 *Welcome & Apologies*
- 1.2 *Election of Chairman and (desirable) Vice Chairman*
- 1.3 *Review roles of FC members* – see base of Agenda. To include recording who on the FC has signed the PC's volunteer policy as required in the ToR.

2. Approval of Minutes of Meeting of 29th March 2023

3. FC Terms of Reference:

- 3.1 *Annual Review* – a requirement that the FC review annually for re adoption by the Parish Council.
- 3.1 *Scope of area covered* - given the impact of the May 2023 flood on properties. Note that the ToR cover the whole parish.

4. Flood Risks & Mitigation

- 4.1 *The Flood of 9th May 2023* – consider what happened – good and failings – and how this matched the Flood Plan – lessons learnt for reporting to the PC – see also 5.1.
Note: there is a ground swell of opinion that villagers want a dedicated flood meeting, which the PC would organise - in conjunction with SC Councillors – but the FC could recommend and support – for inclusion in discussion.

- 4.2 *The Flood Plan* – how this should be updated, noting requirement in Terms of Reference that this includes:

- (a) owners of properties within the parish at risk of flood;
- (b) the volunteer Help Team;
- (c) Government agencies and other organisations responsible for flood matters, including the established Lead Local Flood Authority (LLFA) within the county;
- (d) liaison with Police to secure relevant road closures (4.2.1 of ToR); and
- (e) liaison with neighbouring parishes in respect of all aspects of flood mitigation (4.2.2. of ToR) – update from ML.

- 4.2 *Parish Strategic Flood Risk Assessment* – on PC new website: update from ML.

5. Parish Council Related Matters – an update from BN including:

- 5.1 the PC Report to SC for Section 19 Report;
- 5.2 the clearance of the River Cam and Henshallbrook culvert;
- 5.2 the Mapping of the flood impact;
- 5.3 the Councillor budget submission of itemised equipment and training requirements each October (4.7 of ToR).

6. AOB – to include:

- 6.1** AVM and a presentation by a FC member (item 4.2.3 of ToR).

7. Date of next Meeting –

Rosemary Heath-Coleman
6th February 2024

Flood Committee (FC) Members & Prime Responsibilities

Daniel Casley: Tel: 01935 850266 Mob: 07974 394928	Flood Plan, plus Open Pathway Retreat Centre and Laurel Lane cascade e-mail: findyourway@openpathwaycentre.org
Peter Farror Mob: 07720 388365	Back-up support to Andy Voysey for the Old School protection e-mail: peter.farror@btinternet.com
Rosemary Heath-Coleman: Tel: 01935 850254	FC secretary responsible for procedures and minutes plus Mill complex. e-mail: rheathcoleman@gmail.com
vacant:	Wales cascade – action was with SM
Martin Lilley Tel: 01935 851779 Mob: 07760161195	Chairman/Village Coordinator, sluice control and support for early warning plus start of cascade e-mail: martinlilley@yahoo.co.uk
Gary Linscott Tel: 01935 851567 Mob: 07872 820446	Vice Chairman and Parish Strategic Flood Risk Assessment document and Grace Martins Lane cascade and support for sluice control. Also SLACCU contact in the event of a village emergency. e-mail: gsmllinscott@gmail.com
Steve Millard: Tel: 01935 850962 Mob: 07808 824834	Blackwell/Old Kennels/The Nook cascade. Also SLACCU contact in the event of a village emergency. e-mail: stevemillard29@gmail.com
Christine Richardson? Tel: <i>not in use</i> Mob: 07787 516931	Leader for volunteer Help Team – evacuation before and restoration after a flood. e-mail: christine_richardson@hotmail.co.uk
Arthur Thring: Tel: 01935 850104	Own and adjacent property and Mildmay Arms e-mail: arthurthring@gmail.com
Andy Voysey <u>Tel: 01963 441010</u> <u>Mob: 07484 608354</u>	<u>The Old School including tenants – protection.</u> e-mail: andy.voysey@btinternet.com
<u>Parish Council appointed liaison representative for the FC.</u>	
Bryan Norman <u>Tel: 01935 851384</u> <u>Mob: 07957 388922</u>	e-mail: bryan.norman@queencamelpc.org.uk

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