



## Queen Camel Parish Council

# Risk Assessment for Queen Camel Sports Pavilion, Equipment Shed and Playing Field

Date Risk Assessment adopted by QCPC	TBA	Date Risk Assessment was last Reviewed	
--------------------------------------	-----	--	--

This Risk Assessment (RA) is written as part of the Queen Camel Parish Council QCPC Health and Safety Policy to manage identified risks that may affect users of the Sports Pavilion, Equipment Shed and Playing Field at Queen Camel Playing Field. The desire is to ensure the health, safety and welfare of volunteers, visitors and users of the Playing Field and its facilities. The RA attempts to cover all anticipated risks, but by the nature of potential unknown risks it cannot be exhaustive. It is expected that individuals will apply reasonable common sense and, if in doubt, should seek advice and not proceed with any potentially risk involved activities.

All persons using the Queen Camel Playing Field facility should take all reasonable care for their own health and safety, and that of all others. Please wear suitable clothing/appropriate footwear and wear necessary protective equipment that is available if required.

The Risk Assessment will remain under continual review and actions taken around the Pavilion and the field will be recorded in the Site Management Record which is retained within the Pavilion.

Identified Hazard/Risk and (Persons at Risk)	Control Measures in place.	Risk Rating (LxS=)	Additional Control Measures	Risk Rating (LxS=)	Remarks
<b>Access to and from the Pavilion/equipment shed-</b> Slip/trip fall hazard to all users and volunteers which may result in injury. During hours of darkness there is no lighting and no ambient lighting,	<ul style="list-style-type: none"> <li>- Fire Exit signed</li> <li>- No events on field arranged beyond hours of darkness.</li> </ul>	<b>1x2</b>  <b>Low</b>	<ol style="list-style-type: none"> <li>1. Pavilion management process to be introduced to ensure continual monitoring of clear doorways.</li> <li>2. Where events extend into darkness (football), user to be reminded of need to provide illumination when leaving the pavilion.</li> <li>3. All volunteers (current and new) to be appraised of reviewed Risk Assessment</li> </ol>	<b>1x2</b>  <b>Low</b>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>2. To be included in user briefing/agreement when appropriate.</li> <li>3. PFMC (Chair) to make current and new volunteers aware of Playing field Risk Assessment (by 30/4/24)</li> </ol>
<b>Furniture and equipment in pavilion-</b> slip/trip hazard to all users/volunteers.	<ul style="list-style-type: none"> <li>- Storage containers and cupboard throughout pavilion.</li> </ul>	<b>1x2</b>  <b>Low</b>	<ol style="list-style-type: none"> <li>1. Pavilion management process to be introduced to ensure tidiness</li> <li>2. Users to be reminded to maintain tidy pavilion and use storage where possible.</li> </ol>	<b>1x2</b>  <b>Low</b>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>2. To be included in user briefs.</li> </ol>
<b>Electrical installations (Pavilion and Equipment Shed)-</b> Risk of electrocution to users of the Pavilion or Fire as a result of electrical fault.	<ul style="list-style-type: none"> <li>-Appropriate RCD safety devices installed for all circuits located in main Pavilion area.</li> <li>- Electrical equipment PAT tested 1/11/21</li> </ul>	<b>1x3</b>  <b>Med</b>	<ol style="list-style-type: none"> <li>1. Users of non-pavilion electrical equipment to be advised to use circuit breaker</li> </ol>	<b>1x3</b>  <b>Med</b>	<ol style="list-style-type: none"> <li>1. To be included in new and current user briefs.</li> </ol>
<b>Fire-</b> Risk of Fire from accidental/deliberate ignition or electrical fault which could result in harm/injury to users of the Pavilion/Equipment Shed.	<ul style="list-style-type: none"> <li>- A Fire Safety review has taken place (Jan 2022)</li> <li>-Fire Action process displayed in Pavilion and Equipment Shed.</li> <li>- When in use Pavilion/Equipment Shed doors left unlocked/open when in use.</li> <li>-Pavilion/Equipment Shed is No Smoking area with signs displayed.</li> <li>- A Fire Safety review has taken place (Jan 2022)</li> <li>- Appropriate Fire Extinguisher allocated inside doorways of Pavilion/Equipment Shed. Fire blanket un kitchen area. (Serviced Sept 2023)</li> </ul>	<b>1x3</b>  <b>Med</b>	<ol style="list-style-type: none"> <li>1. To maintain regular visual and professional annual inspections of fire equipment.</li> </ol>	<b>1x3</b>  <b>Med</b>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to include arranging fire equipment inspection in Pavilion management process (by 30/4/24).</li> </ol>

<p><b>Food hygiene-</b> Incorrect preparation and storage of food can cause risk of harm from injury or infection.</p>	<ul style="list-style-type: none"> <li>-Door stops on fridges to prevent doors closing when not in use</li> <li>- Sharp instruments stored in kitchen area.</li> <li>- No cooking equipment available</li> <li>- Users advised to bring pre-prepared food for events.</li> </ul>	<p><b>1x2</b> <b>Low</b></p>	<ol style="list-style-type: none"> <li>1. Pavilion Management process to include cleaning routine of kitchen and pavilion area.</li> <li>2. Cleaning routine to include regular cleaning of fridge/freezers</li> </ol>	<p><b>1x1</b> <b>Low</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to include cleaning in Pavilion management process (by 30/4/24).</li> </ol>
<p><b>Rubbish/Recycling bins-</b> General waste and recycling stored in pavilion creating risk of unpleasant environment and increase in flies and insects, especially in warmer weather, causing health risk from decaying rubbish/food waste.</p>	<ul style="list-style-type: none"> <li>- Collection of Recycling every week and general rubbish every three weeks.</li> </ul>	<p><b>2x2</b> <b>Med</b></p>	<ol style="list-style-type: none"> <li>1. Pavilion Management process to routine for putting rubbish bins out for collection.</li> </ol>	<p><b>1x2</b> <b>Low</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to include rubbish routine in Pavilion management process (by 30/4/24).</li> </ol>
<p><b>Hazardous Substances-</b> Cleaning and other fluids held within the Pavilion may cause injury if in contact with the skin or ingested.</p>	<ul style="list-style-type: none"> <li>- All cleaning substances kept in manufacturers containers</li> <li>- Cleaning fluids to be kept in designated cupboards</li> <li>- Appropriate protective equipment worn when appropriate</li> </ul>	<p><b>1x2</b> <b>L</b></p>	<ol style="list-style-type: none"> <li>1. All Pavilion users to be reminded/informed of Risk Assessment</li> </ol>	<p><b>1x2</b> <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to ensure/current new users are aware of Playing field Risk Assessment (by 30/4/24)</li> </ol>
<p><b>Water management-</b> Cold water is fed from the Mains into the Pavilion with the only standing water being in pipes and shower units. There is a risk to users of the pavilion from a contaminated water supply (e.g. Legionella) following periods of inactivity.</p>		<p><b>2x2</b> <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Pavilion management process to be introduced to ensure showers are run for 15 minutes once a week, and toilets flushed, to draw fresh water through the pipes.</li> </ol>	<p><b>1x2</b> <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> </ol>
<p><b>Overhead cable-</b> There is an electric cable between the Pavilion and the Equipment Shed and overhead power cables to the South side of the Playing Field, close to the fence line. These pose a risk to persons who operate at height, operate above their heads or fly kites etc.</p>	<ul style="list-style-type: none"> <li>- Equipment shed supply is in an RCD circuit that should trip if damaged.</li> <li>- Power supply cable to equipment shed to be cable tied to wooden beam and increased visibility with fluorescent tape tags.</li> <li>- The power cables are on the fringe of the Playing Field reducing the likelihood of any incident. No member of the PFMC or group of volunteers will be required to work at a height that would involve potential to have contact with these cables.</li> </ul>	<p><b>1x3</b> <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Pavilion management process to be introduced to include checking of overhead cable between pavilion and equipment shed.</li> <li>2. Playing Field volunteers and users to be made aware of Risk Assessment.</li> </ol>	<p><b>1x3</b> <b>M</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>2. PFMC (Chair) to make current and new volunteers aware of Playing field Risk Assessment (by 30/4/24)</li> </ol>

	- Signs have been displayed (by Scottish Southern Electricity) warning of their presence and the risks involved.				
<b>Climbing on pavilion-</b> The Pavilion is single story with a slightly sloping roof. Persons climbing onto the roof may fall or jump from the roof causing injury.	- No ready access to climb on roof - Anti-climb measures in place on metal uprights for flood lighting	<b>1x2</b> <b>L</b>	11. Pavilion management process to be introduced to include checking external of pavilion for potential aids to climbing onto the roof.	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to have system in place (by 30/4/24).
<b>Use of the Equipment Shed-</b> The equipment shed stands alongside the Pavilion and contained mechanical equipment, tools, fuel, oils and other substances causing potential injury from unauthorised access	- Only designated volunteers allowed into equipment shed - Equipment shed secured by padlock with key access held by volunteers of by key kept in combination locked key cabinet in pavilion (left unlocked)	<b>2x2</b> <b>M</b>	1. Pavilion management process to be introduced to ensure key cabinet is kept locked. 2. Combination not to be disclosed to unauthorised persons	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to have system in place (by 30/4/24). 2. PFMC (Chair) to make current and new volunteers aware of Playing field Risk Assessment (by 30/4/24)
<b>Storage of equipment in equipment shed-</b> Volunteers using equipment shed at risk of slip/trip/fall from items and equipment stored in shed	- Only volunteers allowed in equipment shed - Volunteers to move equipment in order to access other equipment. Not to climb over furniture	<b>2x2</b> <b>M</b>	1. Playing Field volunteers to be made aware of Risk Assessment. 2. Annual tidy up and sort out to clear unneeded equipment.	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to make current and new volunteers are aware of Playing field Risk Assessment (by 30/4/24) 2. PFMC (Chair) to ensure equipment shed is tidied/sorted annually (by 30/4/24)
<b>Equipment Shed Door-</b> The access doors are large metal structures that can be swung open/closed in strong winds risking impact or crush injury to persons or damage to the door hinges	- Doorstop to prevent door opening no longer in place - Door secured by garden fork when opened	<b>2x2</b> <b>M</b>	1. Doorstop to be refitted to prevent in place to prevent door over opening beyond its hinge capacity. 2. Volunteers to be advised not to leave doors open windy conditions	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to action re-fitting of doorstop (by 30/4/24) 2. PFMC (Chair) to make current and new volunteers aware of Playing field Risk Assessment (by 30/4/24)
<b>Hazardous Substances-</b> Cleaning fluids, lubricants and fuels are held within the Equipment shed may cause injury if in contact with the skin or ingested or can result in fire/damage to the Equipment shed.	- All cleaning substances kept in manufacturers containers. Fuels and lubricants stored in appropriate containers and stored upright. - Refuelling performed in open and ventilated area with care taken to prevent spillages. - Equipment Shed doors left open when machinery started/moved to ensure ventilation. - Machinery not left idling in the equipment shed.	<b>1x2</b> <b>L</b>	1. Playing Field volunteers to be made aware of Risk Assessment.	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to current and new volunteers are aware of Playing field Risk Assessment (by 30/4/24)

<p><b>Using maintenance equipment-</b> The Playing Field relies on Volunteers to use the equipment and perform maintenance and upkeep tasks which could pose a risk of injury from misuse.</p>	<ul style="list-style-type: none"> <li>- Equipment only used by recognised volunteers who have received had instruction on the use of equipment</li> <li>- PPE provided to be used when using maintenance equipment</li> <li>- equipment not to be used by volunteers not confident/competent in its use</li> <li>- record of competent volunteers maintained</li> </ul>	<p><b>2x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Playing Field volunteers to be made aware of Risk Assessment.</li> <li>2. Record maintained of volunteers to be reviewed and updated AND record of those suitable to provide training completed</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to make current and new volunteers aware of Playing field Risk Assessment (by 30/4/24)</li> <li>2. PFMC (Chair) to ensure records of competent volunteers and trainers is maintained (by 30/4/24)</li> </ol>
<p><b>Gang mowers-</b> Left out in open space when not in use causing risk of injury to field user by someone climbing or falling over them</p>	<ul style="list-style-type: none"> <li>- Gang mowers located in isolated location near to equipment shed, out of common footfall route.</li> <li>- Gang mowers chained when not in use, preventing them being moved from location</li> </ul>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. Consideration to additional security to prevent access to gang mowers</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to consider potential options for additional security measures for gang mowers (by 30/4/24)</li> </ol>
<p><b>Lone Working-</b> Volunteers working alone at the playing field will be isolated and could be at risk of injury without immediate availability of assistance.</p>	<ul style="list-style-type: none"> <li>- Volunteers should make effort not to work alone.</li> <li>- If working alone, volunteers to have a mobile phone with them to summons assistance.</li> </ul>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. Playing Field volunteers and users to be made aware of Risk Assessment.</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to make current and new volunteers/users aware of Playing field Risk Assessment (by 30/4/24)</li> </ol>
<p><b>Manual Handling/Storage-</b> Volunteers and field users moving equipment within the Equipment shed/pavilion/field may suffer injury whilst moving equipment or from equipment not being stored appropriately.</p>	<ul style="list-style-type: none"> <li>- Users and volunteers are expected to be sensible in the way they handle and store any heavy or awkward objects.</li> <li>- Users/volunteers not to attempt to move equipment that they consider is too heavy or bulky.</li> <li>- Users/volunteers requested to store equipment appropriately</li> </ul>	<p><b>2x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Playing Field volunteers and users to be made aware of Risk Assessment.</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to make current and new volunteers/users aware of Playing field Risk Assessment (by 30/4/24)</li> </ol>
<p><b>Fall from height.</b> The Pavilion and Equipment shed are single storey buildings, but tall, building and there may be times when working at height is required. Whenever working off the ground the person is at potential risk of a fall. Volunteers and pavilion users at risk.</p>	<ul style="list-style-type: none"> <li>- Volunteers using the equipment shed are advised to keep their feet on the ground but if not, they have to work at height appropriate steps/platform and only when there are at least 2 persons present</li> <li>- PPE equipment (hard hat available in equipment shed.</li> <li>- Access to equipment shed restricted to</li> <li>- Builders step up available in pavilion for general use if applicable</li> </ul>	<p><b>2x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Playing Field volunteers to be made aware of Risk Assessment.</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to make current and new volunteers aware of Playing field Risk Assessment (by 30/4/24)</li> </ol>

<p><b>Inability to treat injuries:</b> Minor injuries to users of the Pavilion, Equipment Shed and the Sports area (when the Pavilion is open) may suffer minor injuries that can be treated through administering First Aid.</p> <p>As a Sporting environment injury can occur during activity that could be of a serious nature (breaks etc). These will need to be treated through professional medical assistance that is beyond the scope of a basic First Aid kit.</p>	<ul style="list-style-type: none"> <li>- appropriate first aid kit is located in the main Pavilion with a Sign displayed.</li> <li>- Defibrillator installed in locked heated cabinet and registered with SWAS.</li> <li>- Accident Book held in pavilion.</li> <li>- Keys for the vehicular gates are readily available for gates to be opened, with what3words reference, should Emergency vehicle access is required.</li> </ul>	<p><b>2x2</b></p> <p><b>M</b></p>	<ol style="list-style-type: none"> <li>1. Pavilion Management process to include regularly checking First Aid kit (restock if necessary) and to check and report any incidents in the Accident Book</li> <li>2. All Pavilion/Field users to be appraised of presence of first aid kit, procedure for accessing keys to main gate and to complete Accident Book when appropriate</li> </ol>	<p><b>1x2</b></p> <p><b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>2. PFMC (Chair) to ensure pavilion users appraised of first aid procedure. (by 30/4/24)</li> </ol>
<p><b>Play Area-</b> The Play Area is a purpose-built wood construction exterior facility for use by children. Equipment includes off the ground activities and swings and as such there is potential risk of accidents and injury to its users. Play Area over 30 years old so is beyond end of life so risk increased</p>	<ul style="list-style-type: none"> <li>- Play Area registered with Somerset Council for independent safety inspections quarterly</li> <li>-Play Area registered with Somerset Playing Fields Association for significant safety inspection annually</li> <li>- Sign displayed to report any issues to PFMC.</li> <li>Safeguarding policy in place with Parish Council</li> </ul>	<p><b>2x2</b></p> <p><b>M</b></p>	<ol style="list-style-type: none"> <li>1. Play Area monitoring process to be implemented for visual checks once a week</li> <li>2. Progress plans for replacement Play Area</li> <li>3. Remove access to items, or repair, when issues identified</li> </ol>	<p><b>1x2</b></p> <p><b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>2. Tender Board and Parish Council to progress</li> <li>3. PFMC (Chair) to have system in place (by 30/4/24).</li> </ol>
<p><b>Uneven and slippery surfaces-</b> The majority of the field is grass which by its nature is uneven and can be slippery when wet. There is a risk of injury from slips and falls to users, including children and workers/volunteers on the Playing Field</p>	<ul style="list-style-type: none"> <li>- Users of the Playing Field are expected to wear appropriate clothing and footwear for the activity they are taking part in on the field.</li> <li>- Children should be supervised (as per the Safeguarding Policy) whilst using the Playing Field.</li> <li>- Appropriate safety surfaces installed within play area and front of pavilion</li> <li>- Grass level maintained through regular cutting schedule</li> </ul>	<p><b>1x2</b></p> <p><b>L</b></p>	<ol style="list-style-type: none"> <li>1. Schedule of grass cutters and field maintenance provides regular upkeep</li> </ol>	<p><b>1x2</b></p> <p><b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have field maintenance schedule in place (by 30/4/24).</li> </ol>
<p><b>Weather extremes-</b> In extreme weather (snow and ice) there is an increased risk of slips and trips by persons attending the Equipment shed/pavilion and in freezing conditions there is risk of damage from burst water pipes.</p>	<ul style="list-style-type: none"> <li>- due to nature of facility, playing field is not, as a matter of course, used in icy/snow conditions</li> <li>- water turned off in pavilion when not in use during winter months</li> <li>- thermostatic controlled fan heaters within pavilion to prevent pipes freezing</li> </ul>	<p><b>1x2</b></p> <p><b>L</b></p>	<ol style="list-style-type: none"> <li>1. Pavilion management process to be introduced to ensure continual monitoring of that changing room doors left open when pavilion not in use</li> </ol>	<p><b>1x2</b></p> <p><b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> </ol>

<p><b>Car Park-</b> Cars can park in parking areas accessed from Green Lane. These areas are uneven and of grass/concrete and gravel and shared with the Tennis Club, Bowls Club and nearby dwellings. There is a risk of collision between vehicles or people within the car park as well as slips, trips and falls in the car park.</p>	<ul style="list-style-type: none"> <li>- Play Area and Playing field have fences restricting children running into path of moving vehicles</li> <li>- Grass in Car Park maintained as part of field maintenance schedule</li> <li>-Car Park is an outside area with good visibility</li> <li>- sign on entry of pedestrians using car park</li> </ul>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. Ensure car park is included in grass cutting and maintenance schedule and ensure visual checks undertaken.</li> <li>2. To clear brambles away from sign on entry to car park.</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to ensure maintenance and checking of Car Park is included in grass cutting schedule (by 30/4/24)</li> <li>2. PFMC (Chair) to have brambles cleared from pedestrian warning sign.</li> </ol>
<p><b>Trees-</b> Falling branches/trees or climbing of trees around the Playing Field poses a risk to those persons climbing trees from a potential fall or general field users from falling or overhanging branches</p>	<ul style="list-style-type: none"> <li>- Over hanging branches and hedges cut at end of 2022</li> <li>- Play area low hanging trees trimmed end of 2023</li> </ul>	<p><b>1x3</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Process put in place for periodic checking of tree status, particularly after strong winds, so action can be identified and initiated</li> </ol>	<p><b>1x3</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> </ol>
<p><b>Litter-</b> Litter and discarded items may consist of sharp or contaminated that could cause injury to children, users and volunteer workers on the Playing Field.</p>	<ul style="list-style-type: none"> <li>- Waste bins located at the gateway close to The Glebe and at the Children’s Play Area, both emptied weekly by Somerset Council</li> <li>- Litter to be collected prior to grass cutting or maintenance work taking place on field/play area.</li> </ul>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. Play Area monitoring process to be implemented for visual checks once a week to include collection of litter</li> <li>2. Pavilion management process to be introduced to include checking area around pavilion for litter.</li> <li>3. Consideration for additional litter bin to be placed at exterior of pavilion</li> </ol>	<p><b>1x2</b>  <b>L</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>2. PFMC (Chair) to have system in place (by 30/4/24).</li> <li>3. PFMC (Chair) to explore additional/moving a bin to front of pavilion</li> </ol>
<p><b>Dogs walking-</b> The Playing Field welcomes responsible dog owners to exercise their pets. Unruly/untrained dogs running free may approach children, users of the field and other dogs creating a risk of fear, conflict and injury.</p>	<ul style="list-style-type: none"> <li>- signs requested dogs to be kept on lead</li> <li>- Playing field subject to Somerset Council Public Space Protection Order which requires owners to keep dogs on lead</li> <li>- Playing field has a Right of Way along eastern edge. Dog owners are asked to keep their dogs to the perimeter of the when exercising them.</li> </ul>	<p><b>2x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Consider regular publicity campaigns to remind dog owners of their responsibility</li> <li>2. Challenge and advise dog owners failing to keep dogs on lead</li> </ol>	<p><b>1x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to initiate regular publicity campaigns and encourage a process to advice dog owners who fail to comply with the requirements (as required)</li> </ol>
<p><b>Dog Fouling-</b> Dog walkers are required to pick up dog mess in field. Failure to do so puts sports players, field users and particularly children at risk of infection (Toxocariasis) and general unpleasant experience.</p>	<ul style="list-style-type: none"> <li>- Dog bin located by South pedestrian gate of the field.</li> <li>- Playing Field has a Public Space Protection Order in place with signs by SSDC of it being an offence not to pick up dog dirt.</li> </ul>	<p><b>2x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. Consider regular publicity campaigns to remind dog owners of their responsibility</li> </ol>	<p><b>2x2</b>  <b>M</b></p>	<ol style="list-style-type: none"> <li>1. PFMC (Chair) to initiate regular publicity campaigns and encourage a process to advice dog owners who fail to comply with the requirements (as required)</li> </ol>

	-Signs displayed for dogs not permitted in the Play area. - Signs displayed requesting dog owners to clear up after their dogs				
<b>Weedkilling-</b> The use of weedkiller can have detrimental effect if it comes into contact with children and pets/animals. Weed killing necessary for suitable field surface for activities.	- Use of certified person for safe application, appropriate spray and in appropriate conditions. - Member of PFMC present during spraying to request public not to use field when spraying taking place. - Follow guidance on cutting grass prior and after spraying	<b>1x2</b> <b>L</b>	1. To have system in place for annual safe spraying of field	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to ensure annual process is in place (30/4/24)
<b>Third Party Use-</b> The Playing field can be hired out for third party use. Different activities pose different risks to those involved in the activity and users of the playing field not involved in the activity.	- Third Party users are provided with a hire agreement advising- a. that they ensure Public Liability cover for their activity and that the PC is not liable for injury/damage resulting from the activity. b. Access to the Playing Field Risk Assessment	<b>2x2</b> <b>M</b>	1. To review hire process and agreement procedure. 2. To include the need for third party hirers to complete a risk assessment for their activity and independent users of the playing field during their activity	<b>1x2</b> <b>L</b>	1. PFMC (Chair) to conduct review of hire procedure and to include need for public liability insurance and risk assessment for the activity. (by 30/4/24)

### Risk Assessment Matrix

		Injury potential		
		Minor (1) (Requiring first aid e.g. cuts and grazes)	Significant (2) (Requiring further medical assistance e.g. ambulance/hospital)	Serious (3) (Major physical injury such as paralysis, loss of limb or even death)
Incident probability	Unlikely (1)	Low Risk	Low Risk	Medium Risk
	Possible (2)	Low Risk	Medium Risk	High Risk



	<b>Very likely (3)</b>	<b>Medium Risk</b>	<b>High Risk</b>	<b>High Risk</b>
--	------------------------	--------------------	------------------	------------------