



QUEEN CAMEL PARISH COUNCIL

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AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 21st March 2022 at 7:30pm, Main Hall, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

03/01 Apologies for Absence

03/02 Declarations of Interests

03/03 To RECEIVE County and District Councillor reports

03/04 Minutes of the previous meeting to be confirmed as correct

To **APPROVE** as a correct record the minutes of the previous meeting held on 21st February 2022.

<https://queencamelpc.org.uk/wp-content/uploads/2022/03/2022-02-21-Draft-Minutes-FebruarySG.pdf>

03/05 Correspondence

a) Dementia Friends

b) Email d 28/2/2022 from Rights of Way officer Regarding WN 23/21 (background paper)

03/06 Election

Nominations for election (5 year term), reminder of process and impact of pre-election period on QCPC.

03/07 Policies and Procedures review

<https://queencamelpc.org.uk/policies-procedures-publications/>

To note new web page and policies outstanding for review

03/08 Planning (Background paper)

a) Planning Applications requiring QCPC consultation

[The proposed change of use of land from agricultural to equestrian and the formation of horse gallop and training loop.](#) 

Land At South Barrow Road Babcary Somerton Somerset

Ref. No: 22/00393/FUL | Received: Fri 11 Feb 2022 | Validated: Mon 28 Feb 2022 | Status: Awaiting decision

Comments required by 21st March 2022

b) Other planning matters

Planning decisions and planning applications not requiring QCPC consultation, and a list of applications still awaiting decision are listed in the background paper.

03/09 The Old Surgery To RECEIVE any update

03/10 Neighbourhood Plan To receive any update.

03/11 Highways

a) Queen Camel Traffic Regulation Order (TRO) To **RECEIVE** any updates, including from Cllr Malton about the questionnaire.

b) Highways: including

- Blocked roadside drains. To **RECEIVE** any further update
- To **RECEIVE** an update about 'No Through' signage Grace Martin's Lane
- To **RECEIVE** any update regarding the sink hole by bridge
- To **RECEIVE** any update about the potential for a pedestrian crossing in the High Street.
- To **RECEIVE** an update about parking on Hill View Lane

03/12 Speedwatch / Speed Indicator Devices (SIDs)

To **RECEIVE** any update from Councillors.

03/13 Noticeboards To **RESOLVE** maintenance of the noticeboards.

03/14 Environment and footpaths: To **RECEIVE** updates from Cllr Malton

- a) Footpaths
- b) Litter / waste bins:
- c) Wildflower Giveaway
- d) Owl and Hawk Trust

03/15 Flood Committee

To **RECEIVE** any update from Councillors, including about the Mill stream.

03/16 SCC Land at Queen Camel Playing Field To **RECEIVE** any update

03/17 Neighbourhood Watch To **RECEIVE** any from Cllr Jones

03/18 Queen Camel Playing Field Management Committee

To **RECEIVE** update from Chair (not already covered in draft minutes from 3rd March meeting).

<https://queencamelpc.org.uk/wp-content/uploads/2022/03/2022-03-22-Draft-minutes-PMFC-EO.pdf>

03/19 Playing Field Development Working Group To **RECEIVE** a verbal report from Cllr Gettings

03/20 Communications

- a) To **RECEIVE** any update about parish council social media, website etc.
- b) To **DISCUSS** the Annual Village Meeting 20th May 2022

03/21 The Queen's Platinum Jubilee To **RECEIVE** information following a meeting on 24th Feb

03/22 Solar Farms

To **RESOLVE** that the DEED OF AMENDMENT for the Sutton Montis Road solar farm may be signed by Council (if available)

02/23 Community Benefit Fund (CBF) Panel

- a) To **RECEIVE** an update on applications in progress.
- b) To **RECEIVE** an update about the Community Lounge project from Cllr Gettings.

02/24 Financial Reports and Accounts for Payment

a) To **RECEIVE** any update from Chair of Finance and Risk Committee

b) To **NOTE** the following payments have been made that were already authorised

	Item	Date Paid	VAT	Amount	Minute number
1	Clerk Salary February	1/3/2022	no	391.87	F12/11
2	HMRC Paye February	1/3/2022	no	£97.80	F12/11

3.	Clerk Home office allowance February	1/3/2022	no	£33.50	F12/11
4	Multipay set up fee (Bank)	16/02/2022	no	£50.00	2021/10/29c
5	Printing for Welcome Booklet	1/3/2022	no	£200	02/20
6	Printing of covers for Welcome Booklet	In progress	yes	£21.99	02/20
7	Direct Debit Multipay card fee	14/3/2022	no	£6.00	Standing Bank Charge

c) To RESOLVE to AUTHORISE that the following payments may be made that are not in the budget

	Item	VAT	Amount
1	Clerk Overtime 16.15 hours (includes PAYE)	no	£183 (est)
2	Playground inspection SSDC	yes	£127.20
3.	Clerk pay national payscale award 1.75% increase backdated to April 2021	no	£100 (estimate)

d) To NOTE the following payments made via delegated authority to Chair of Finance and Risk Committee

	Item	Date Paid	VAT	Amount	Date of email
1	Stationery	1/3/2022	yes	£43.49	18/2/2022
2	Stationery	1/3/2022	yes	£39.36	3/2/2022
3	For repair of Telephone Box	1/3/2022	yes	£33.40	28/2/2022
4	Clerk Membership of SLCC	In progress	no	£120.00	3/3/2022

e) To NOTE the following payments were made via delegated authority to Cllr Gettings from the Opening up Safely Grant (further payments may be notified at the meeting)

	Item	Date Paid	VAT	Amount
1	Printing	1/3/2022	no	£3.00
2	Wheelchair	1/3/2022	no	£128.30

f) To NOTE the following payments were made via delegated authority by Cllr Jones from the Playing Field Management Fund (further payments in hand will be notified at the meeting)

	Item	Date Paid	VAT	Amount
1	Fire Extinguishers	1/3/2022	yes	£190.20
2	Fire Extinguishers pt. 2	In progress	yes	£190.20

g) To NOTE that the following monies have been received

	Item	Date Banked	Amount
1	Playing Field Committee for Field Management	01/02/2022	£2200.00
2	Playing Field Committee ring-fenced play equip	01/02/2022	£5188.16
3.	Aberconwyn solar Farm	07/02/2022	£6658.00
4	Village Café ring-fenced play equipment donation	23/02/2022	£300.00

Date of next meetings

Meetings start at 7.30 and are held in the Memorial Hall, Queen Camel.

- The Community Benefit Panel will meet on Tuesday 19th April
- The Parish Council will meet on Thursday 21st April 2022. All items to be considered for the Agenda must be received by Cllr Gettings by Thursday 15th April.
- The Playing Field Management Committee will meet on 25th April 2022. All items to be considered for the Agenda must be received by 19th April 2022.
- The Finance and Risk Committee will meet on 4th May 2022. All items to be considered for the Agenda by 27th April 2022.



Elaine Owen Parish Clerk