



QUEEN CAMEL PARISH COUNCIL

Clerk: Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL

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NEW COVID Advice

We encourage you to consider taking a lateral flow test before attending. You are required to wear a face covering on entering the Village Hall and must keep it on until you leave unless you are exempt or have a reasonable excuse for removing it.

Government Plan B guidance says that people should work from home where possible, but this **does not bring back the ability for parish councils to hold remote meetings**. To keep this parish council as short as possible all items that were to be on the Agenda for this meeting are DEFERRED, apart from the below.

AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 20th December 2021 at 7:30pm, Marples Room, Queen Camel Memorial hall

All members are summoned to attend.

For this meeting, parishioners will be restricted to speaking about items on the Agenda below and are asked to be brief. Other questions may be directed to the clerk by email.

12/01 Apologies for Absence

12/02 Declarations of Interests

12/03 To RECEIVE County and District Councillor reports

12/04 Minutes of the previous meeting to be confirmed as correct

To **APPROVE** as a correct record the minutes of the previous meeting held on 15th November 2021.

12/06 Planning (Background paper)

There is ONE Planning Application requiring QCPC consultation response by 21st December 2021

[First Floor Extension and Alterations with Detached Outbuilding.](#)  The Cobblers High Street Queen Camel Yeovil BA22 7NE Ref. No: 21/03359/HOU | Received: Tue 09 Nov 2021 | Validated: Wed 10 Nov.

12/07 Queen Camel Playing Field

a) Interim Playing Field Management Committee

Council will be asked to appoint members to the Interim Playing Field Management Committee. Two Members will be Councillors of who one will be elected chairman at the first meeting to take place on meeting date to be decided.

b) Play area grant applications

To **RESOLVE** to approve that funding grants for the play area may be progressed in the name of the parish council which will entail including bank details and copies of financial accounts.

c) Playing Field Development Working Party

To **DISCUSS** the status of the PF Development Working Party and to **RESOLVE** to formally constitute it as a parish council committee or a working sub-group of the IPFMC.

d) Playing Field other urgent matters

To **DISCUSS** any other matters relating to the playing field that cannot be deferred.

12/08 Financial Reports

a) To **RESOLVE** to approve that the Playing Field Water Bill may be paid by Direct Debit.

b) To **NOTE** the accounts for payment recorded in the draft minutes of the Finance and Risk Committee of 6th December <https://queencamelpc.org.uk/wp-content/uploads/2021/12/2021-12-06-DRAFT-minutes-Finance-Committee-December.pdf>

c) To **NOTE** the following payments have been authorised by the Chairman of the Finance and Risk Committee under delegated authority since 6th December, or are covered by Opening Up Safely Grant

| Delegated Authority | | | | | |
|---------------------|--------------------|-------------|-----|--------|------------|
| | Item | Date Paid | VAT | Amount | Authorised |
| 1. | Ink and stationery | In progress | YES | £34.98 | 12/12/2021 |

| Opening Up Safely – Community Lounge spending | | | | | |
|---|--------------|-------------|-----|--------|----------------------|
| | Item | Date Paid | VAT | Amount | Authorised |
| 1. | Bingo cards | In progress | No | £10.00 | 12/6/2021 F12.11 (d) |
| 2. | Copier paper | In progress | Yes | £4.99 | 12/6/2021 F12.11 (d) |

12/09 Budget for Precept (Background Paper)

To **DISCUSS** the budget for precept papers and to **RESOLVE** the level for the precept in 2022-23.

Date of next meetings

Meetings start at 7.30 and are held in the Marples Room, Memorial Hall, Queen Camel.

- The Parish Council will meet on Monday 17th January 2022. All items to be considered for the Agenda must be received by Thursday 6th January.
- Finance and Risk Committee will meet on Monday 7th February 2022. All items to be considered for the agenda must be received by the Clerk by Thursday 27th January.

Dates for the Community Benefit Panel and Interim Playing Field Management Committee are to be confirmed.



Elaine Owen
Parish Clerk