



**QUEEN CAMEL PARISH COUNCIL**

**Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB

**Tel:** 07949 150 888

**e-mail:** [clerk@queencamelpc.org.uk](mailto:clerk@queencamelpc.org.uk)

**website:** [www.queencamelpc.org.uk](http://www.queencamelpc.org.uk)

**AGENDA**

**The next meeting of Queen Camel Parish Council Finance & Risk Committee will be held on Thursday 28<sup>th</sup> January 2021 at 6:00pm via Zoom Conference Call facilities.**

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance

**All members of the Finance & Risk Committee are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can access the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 845 8583 6990 and Passcode: 398379

**F.01/01 Apologies for Absence**

**F.02/01 Declarations of Interest**

**F.03/01 Minutes of Meeting 2<sup>nd</sup> December 2020**

Members are asked to approve the Minutes of meeting 2<sup>nd</sup> December 2020 as an accurate record.

**F.04/01 Community Benefit Fund**

Following the Council meeting 2<sup>nd</sup> December 2020 when the CBF was approved, the Committee is asked to consider options and recommend to Council how to promote members to the CBF Panel.

**F.05/01 Grants & Donations 2021/22 Applications**

The Committee is asked to review the Applications for Grant funding 21/22 and make recommendations to Council.

**F.06/01 Unity Trust Bank and Signatories**

To update on the UTB banking arrangements and agree the addition of new signatories.

**F.07/01 Bank Reconciliation and Q3 Financial Report**

Review the UTB bank reconciliation as at 31 December 2020

**F.08/01 Accounts for Payments**

To recommend to Council a schedule of payments (from mid - December 2020). The Parish Clerk salary (£353.21) including Home Working Allowance (£33.50) and HMRC payment (£80.00) and Hunter Forest (expenses) trimmer fuel/grease (£20.12).