

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, Sherborne, DT9 5FT**Tel:** 01963 250015**e-mail:** clerk@queencamelpc.org.ukwww.queencamelpc.org.uk**AGENDA**

The next meeting of Queen Camel Parish Council will be held at the Memorial Hall on Monday 9th March 2020 at 7.30pm. All Councillors are summoned to attend.

Emma Curtis
Parish Clerk

Public Question Time

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the Council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

01/03 Apologies for Absence

02/03 Declarations of Interest

03/03 To approve as a correct record the minutes of the previous meeting held on Monday 10th February 2020 and the extraordinary meeting held on Friday 21st February 2020

04/03 To receive any Police matters

05/03 To receive County and District Councillor reports

06/03 Planning

a) **To consider any planning applications:** None at time of agenda production

b) **To note the following planning decisions:**

Application Number	Proposal	Address	Status
a) 20/00265/TCA	Application to carry out Tree Works within a designated Conservation Area	Morven, High Street, Queen Camel, Yeovil Somerset, BA22 7NQ	Decided
b) 20/00247/AGN	Resurfacing existing hardcore farmyard area with 150mm of reinforced concrete. The yard area is within the existing farmstead.	Land At Lambrook Farm, Marston Road, Queen Camel, Yeovil, Somerset, BA22 7NA	Decided
c) 19/03507/LBC	Installation of 4 x 114mm services ducts within existing bridge surface	Wales Bridge, Blackwell Road, Queen Camel, Yeovil, BA22 7PA	Approved

07/03 Council Matters

- a) To receive any update on the Playing Field Management Committee and consider information received from Somerset County Council regarding the transfer of land
- b) To receive Footpaths and Environment updates (KG)
- c) To consider the purchase of a new dog bin at Wales crossroads (KG)
- d) To receive update on Cleveside House and consider email received
- e) To receive an update on the preparations for the 75th VE Day Commemorations and confirm purchase of memorial poppies (SG)
- f) To receive any update on A303 developments
- g) To consider format for the Annual Village Meeting
- h) To review and readopt Parish Council Risk Management Document
- i) To adopt the Queen Camel Parish Council Website Accessibility Statement
- j) To consider the Parish Ranger Scheme (KG)
- k) To receive an update from the "Keeping up Appearances" working party and consider date for Litter Pick (SG)
- l) To consider items for the Parish Magazine article

08/03 To receive any update on the Neighbourhood Plan

09/03 Finance

- a) To approve the cashbook and bank account reconciliation for the Natwest deposit account to 30th January, Natwest current account to 10th February and UTB account to 31st January
- b) To receive an update on grant applications for the 2020/21 financial year
- c) To note income of £3775.85 from SSDC for Neighbourhood Plan fees
- d) To approve the following payments:

Supplier/Contractor	Narrative	Amount
Staff	February Salary	£375.70
HMRC	PAYE & NI	£17.00
Staff	February Expenses & Mileage	£57.80
VE Day	Donation	£500.00
Mrs Jude Coggins	Reimbursement for key cutting	£13.00

10/03 Correspondence

- a) To consider email from SALC regarding Understanding Internal Audit training
- b) To consider emails from SSDC regarding HELAA
- c) To note email from Hastoe Group regarding a shared ownership property for sale
- d) To note email from St Margarets Hospice regarding Fundraising Volunteer Update
- e) To note email correspondence regarding Green Lane – Leland Trail
- f) To note email from Somerset County Council regarding works at Wales Lane
- g) To consider email from the Memorial Hall regarding website and WiFi
- h) To note email from Queen Camel Cricket Club
- i) To consider email regarding Sutton Montis Road
- j) To note email from NALC regarding Toilet Tax
- k) To note email regarding VE Day 75th Commemoration from SALC

11/03 Date of next meeting – The next Parish Council will be held on Monday 20th April 2020. All items for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 10th April.**