



QUEEN CAMEL PARISH COUNCIL

Clerk: Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL

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AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 21st February 2022 at 7:30pm, Main Hall, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

02/01 Apologies for Absence

02/02 Declarations of Interests

02/03 To RECEIVE County and District Councillor reports

02/04 Minutes of the previous meeting to be confirmed as correct

To **APPROVE** as a correct record the minutes of the previous meeting held on 20th January 2022.

<https://queencamelpc.org.uk/wp-content/uploads/2022/02/2022-01-20-Draft-Minutes-January.pdf>

02/05 Policies and Procedures review (Background Papers)

To **RECEIVE** the updated list of the status of policies and procedures. The following policies to be **DISCUSSED** with a view to **ADOPTION**.

- a) Health and Safety
- b) Safeguarding Children and Vulnerable Adults policy
- c) Risk Assessment for Queen Camel Playing Field
- d) Risk Assessment for Queen Camel Sports Pavilion
- e) Complaints Procedure

02/06 Planning (Background paper)

a) Planning Applications requiring QCPC consultation

To **DISCUSS** the below planning application and **RESOLVE** what comments should be made (Deadline for comments 1/3/2022)

[Discharge of Conditions Nos 4 \(Surface Water Drainage Strategy\), 5 \(Water Main Protection Measures\), 6 \(Construction Environmental Management Plan\), 7 \(Construction Environmental Management Plan \(Biodiversity\)\), 8 \(Landscape and Environmental Management Plan\), 9 \(Detailed Scheme of Landscaping\), 10 \(Archaeological Written Scheme of Investigation\) and 13 \(Solar Panels\) of planning application 20/00952/FUL - Land OS 1100 Bindwell Lane Queen Camel Yeovil Somerset](#)

b) Planning Application decisions

To **NOTE** planning application decisions made by SSDC since last meeting.

[Replacement of existing kitchen extension and conservatory with a Garden Room kitchen and extensions to the garage to create a workshop - 16 The Glebe Queen Camel Yeovil Somerset BA22 7PR](#)

Ref. No: 21/03763/HOU | Application Permitted with Conditions | Decision Date 11 Feb 2022

c) Planning Applications not requiring QCPC consultation

To **NOTE** other Planning Applications

- [Proposed 2 storey side extension, single storey rear extension, loft conversion and detached garage to dwelling](#) 7 South View West Camel Road Queen Camel Yeovil BA22 7ND Ref. No: 22/00117/HOU | Received: Mon 17 Jan 2022 | Validated: Mon 07 Feb 2022
- [Discharge of Condition No. 4 \(Materials\) of Planning Applications 20/03281/HOU and 20/03282/LBC.](#) Carpenters High Street Queen Camel Yeovil Somerset BA22 7NF Ref. No: 22/00355/DOC1 | Received: Tue 08 Feb 2022 | Validated: Tue 08 Feb 2022

02/07 The Old Surgery

To **RECEIVE** any update

02/08 Neighbourhood Plan (Background Paper)

To **REVIEW** the project list and receive any update.

02/09 Impact of A303 dualling works

To **RECEIVE** any updates from Councillors

02/10 Queen Camel Traffic Regulation Order (TRO)

To **RECEIVE** any updates, including from Cllr Malton about the questionnaire.

02/11 Highways

- Blocked roadside drains. To **RECEIVE** any further update
- To **DISCUSS** 'No Through' signage Grace Martin's Lane
- To **RECEIVE** any update regarding the sink hole by bridge
- To **RECEIVE** any update about the potential for a pedestrian crossing in the High Street.
- To **DISCUSS** traffic congestion and parking on Hill View Lane

02/12 Speedwatch / Speed Indicator Devices (SIDs)

To **RECEIVE** any update from Councillors.

02/13 Noticeboards

To **RECEIVE** any update about maintenance of the noticeboards
To **RECEIVE** any update from the clerk about a virtual noticeboard

02/14 Environment and footpaths to RECEIVE updates from Cllr Malton unless otherwise stated

- Footpath Maintenance
- Maintenance of grass verge outside church gates
- Litter / waste bins:
To **RECEIVE** an update from Councillor Gettings / Malton
- Wildflower Giveaway
- Owl and Hawk Trust
- Environment budget
To **DISCUSS** spend from the environment budget and **APPROVE** specific items.

02/15 Flood Committee

To **RECEIVE** any update from Councillors, including concern about growth in the Mill stream.

02/16 SCC Land at Queen Camel Playing Field

To **RECEIVE** any update from the clerk following a letter being sent to MP David Warburton.

02/17 Neighbourhood Watch

To **RECEIVE** any from Cllr Jones, including liaison with Police Community Support Officer

02/18 Queen Camel Playing Field Management Committee

a) Playing Field Management Committee Terms of Reference (Background document)

To **DISCUSS** the Terms of Reference a view to ADOPTION

b) Insurance, electricity and water

To **RECEIVE** any update on insurance and utilities

c) Transfer of Assets from the Playing Field Committee to Queen Camel Parish Council

To **RECEIVE** an update

d) Expenditure (Background report)

To **RECEIVE** a verbal update from Cllr Jones about the Pavilion refurbishment

To **APPROVE** that specific items may be purchased from the list supplied

02/19 Playing Field Development Working Group

a) To DISCUSS the Terms of Reference view a view to ADOPTION (Background Paper)

b) To RECEIVE a verbal report following its meeting of the 9th February.

02/20 Communications

a) To RECEIVE any update about the village Welcome Packs and to **DISCUSS** correspondence from parishioner about the pack.

b) To RESOLVE to **APPROVE** payment of the printing costs of the Welcome Pack (£200)

c) To RECEIVE any update about parish council social media, website etc.

d) To DISCUSS the format of the Annual Village Meeting 20th May 2022

02/21 The Queen's Platinum Jubilee

To **NOTE** that a report will be made next month following a meeting on 24th Feb (postponed from 16th).

02/22 Solar Farms

To **RESOLVE** that the DEED OF AMENDMENT for the Sutton Montis Road solar farm may be signed by Council.

02/23 Community Benefit Fund (CBF) Panel (Background paper – minutes for 16th Feb)

a) To RECEIVE any further update not included in the minutes.

b) To RECEIVE an update about the Community Lounge project from Cllr Gettings.

02/24 Financial Reports

To **NOTE** minutes of 7th February 2022 <https://queencamelpc.org.uk/wpcontent/uploads/2022/02/2022-02-07-Draft-Minutes-Feb.pdf> and **RECEIVE** any further update from the Chairman.

Date of next meetings

Meetings start at 7.30 and are held in the Memorial Hall, Queen Camel.

- The Playing Field Management Committee will meet on Thursday 3rd March. All items to be considered for the Agenda must be received by Midday 22nd February*.
- Finance and Risk Committee will meet on Monday 7th March 2022. All items to be considered for the agenda must be received by the Clerk by 21st February*.
- The Parish Council will meet on Monday 21st March 2022*. All items to be considered for the Agenda must be received by Thursday 10th March.

(*earlier dates due to clerk leave)



Elaine Owen Parish Clerk