



QUEEN CAMEL PARISH COUNCIL
Clerk: Cherry Toop
e-mail: clerk@queencamelpc.org.uk
website: www.queencamelpc.org.uk

AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 18th September 2023 at 7:30pm, Marples Room, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

- 09/01** To **RECEIVE**, and consider for approval, apologies for absence
- 09/02** To **RECEIVE** Declarations of Interests
- 09/03** To **RECEIVE** Somerset Council councillor report
- 09/04** To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 17th July 2023
<https://queencamelpc.org.uk/wp-content/uploads/2023/08/2023-07-17-meeting-minutes-July.pdf>
- 09/05** To **RECEIVE the Clerk's Report** – circulated
- 09/06** To **RECEIVE** an UPDATE about applications for the Casual Vacancy on the Parish Council and consider applications, if any, for approval
- 09/07** **Planning** To consider planning applications received and **RESOLVE** to submit comments where appropriate. Any applications received following the issue of this agenda will also be considered.
- 09/08** **Coronation planters/bench**
To **RECEIVE** an update on the purchase of new planters and/or bench in celebration of the Coronation at a cost not exceeding £500 funded from budget
- 09/09** **Playing Field**
a) Playing Field Management Committee; to consider the future of the Committee and **RESOLVE** on how it should continue
b) To **RESOLVE** the insurance and electrical costs
c) **Land at Playing Field owned by Somerset Council.**
To **RECEIVE** an update on the licence for the land which is being offered for 7 years at a peppercorn rent and **APPROVE**, as necessary, the licence and The Statutory Declaration regarding the Landlord and Tenant Act 1954
- 09/10** **Play area equipment replacement**
a) To **RECEIVE** an update on the National Lottery application and **CONSIDER** any publicity if the grant is received.
b) To **RECEIVE** an update on the engagement of the play area consultant and tender process for the play equipment
- 09/11** **Highways and Traffic**
a) **A303:** To **RECEIVE** any update or comments on the A303 works
b) **Drains and Gutters:** To **RECEIVE** an update on which drains and gutters (if any) remain a problem and to **RESOLVE** any action required

- d) **Disabled access:** To **RECEIVE** an update on the request for 3 dropped kerbs in the village
- e) To **RESOLVE** if white gate signs are needed for the village
- f) To **RECEIVE** an update on the clearance of the culvert by the Cam Bridge and the progress the Environment Agency is making in clearing the culverts and river

09/12 Flooding

- a) To **RECEIVE** any further report on the flood event of 9th May and to **RESOLVE** any action required by the parish council

09/13 Wincanton Area - Local Community Network

- To **RESOLVE** who should attend the next meeting on 4th October 2023 if appropriate

09/14 Neighbourhood Plan

- To **RESOLVE** to approve the end of year report **DEFERRED** from the July meeting and consider and **APPROVE** a working group to take forward the projects within the Plan

09/15 QC CAT

- To **RECEIVE** an update on the response to the Facebook survey for proposed working group and coordination of volunteer groups and consider and **RESOLVE** which groups could come under its umbrella, such as the Neighbourhood Plan Working Group

09/16 Website

- To consider the quotes received and **RESOLVE** the replacement of Parish Council website and consider the requirements for a new email address for councillors and **APPROVE** as necessary

09/17 Remembrance 2023

- To **RESOLVE** how Remembrance Day will be commemorated by the village

09/18 Finance

- a) To **NOTE** details of **PAYMENTS** since last council meeting will have been uploaded to the website by the date of the meeting. <https://queencamelpc.org.uk/your-council/meetings/agendas-and-minutes-2022/>
- b) To **APPROVE** any other payments not previously authorised (schedule attached)
- c) To **NOTE** the bank balances at end of August (or on the day). (schedule and bank statement attached)
- d) To **RECEIVE** update on Bank charges (details attached)
- e) To **APPROVE** payment of CiLCA course enrolment for Clerk (details attached)

09/19 Correspondence to note

None

Cherry Toop

Cherry Toop - Parish Clerk
12th September 2023

Date of next meetings:

Playing Field Management Committee meeting 2nd October 2023 (to be confirmed)

Finance, Personnel and Risk Committee meeting 23rd October 2023 at 7.30pm in the Marples Room, Memorial Hall

Parish Council meeting 20th November 2023 at 7.30pm in the Marples Room, Memorial Hall