



QUEEN CAMEL PARISH COUNCIL

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AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 20th March 2023 at 7:30pm, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

03/01 Election of Chairman for the meeting

03/02 To **RECEIVE**, and consider for approval, apologies for absence (Cllr Phil Jones family commitment)

03/03 To **RECEIVE** Declarations of Interests

03/04 To **RECEIVE** County and District Councillor reports

03/05 To **RESOLVE** that the press and public shall be excluded from the meeting for Item 01/17 and 0/18 by reason of the confidential / staff in confidence nature of the item(s) in accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2).

03/06 To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 20th February 2023. <https://queencamelpc.org.uk/wp-content/uploads/2023/02/2023-02-20-DRAFT-Minutes-Feb.pdf>

03/07 To **RECEIVE** the Clerk's Report (circulated)

03/08 Policies

a) To **RESOLVE** to **RE-ADOPT** the following (reviewed and no changes required <https://queencamelpc.org.uk/your-council/policies-procedures-publications/>)

- Health and Safety Policy
- Safeguarding Children and Vulnerable Adults Policy
- Risk Assessment for Playing Field
- Risk Assessment for Sports Pavilion
- Risk Assessment: Template

b) To **RESOLVE** to **ADOPT** the Risk Policy and Assessment (circulated) and to agree the process for review of risks identified.

03/09 To **RECEIVE** any update about applications for the **Casual Vacancy** (None at date of Agenda)

03/10 Planning

To consider planning applications received and **RESOLVE** to submit comments where appropriate. Any applications received following the issue of this agenda will also be considered.

a) [23/00188/FUL](#) | Erection of a general purpose agricultural storage barn. | Camel Hill Farm Conegar Corner To Gason Lane Queen Camel Yeovil Somerset BA22 7PL

b) [23/00257/PAMB](#) | Notification of prior approval for the conversion of agricultural buildings into No.5 dwellings. | Rectory Farm West Camel Road Queen Camel Yeovil Somerset BA22 7ND Application Received Date Wed 01 Feb 2023 | Application Validated Date Wed 01 Feb 2023

03/11 Playing Field

- a) Report from Playing Field Management Committee.
- b) Land at Playing Field owned by Somerset County Council (SCC) To **RECEIVE** an update from Cllr Brendon

03/12 Play area equipment replacement Working Group

- a) To **RECEIVE** an **UPDATE** from Councillors attending the recent Play Area Funding Club meeting.
- b) To **CONFIRM** funds available for the play area replacement from the parish council and Play Area Fundraising Club (if provided).
- c) To **RESOLVE** the Members of the play area replacement Tender Board, noting that it would be usual for the Chair to be the lead councillor for the project.
- e) To **RECEIVE** an **UPDATE** about The National Lottery Application.
This MAY need to be discussed with press and public excluded in which case it will be taken at the end of the meeting at 03/17 (clerk to advise).

03/13 Village Maintenance Contract

Queen Camel has relied on volunteers, to manage some areas of vegetation. At the same time the parish council grants money for the maintenance of the churchyard. It will be more convenient for the parish council to take over the contract for grass cutting, so that other areas in the village can added to it and managed more regularly. The present contract has one more year to run after which new quotes will be sought.

To **RESOLVE** that the parish council should take over the existing maintenance contract at a set price of £2415 (excluding VAT) for the year.

03/14 Grant Applications

Both applications would be granted under Section 137 of the 1972 Local Government Act

- a) To **RESOLVE** to **APPROVE** that £344 may be granted to the Cleaveside Close Social Club towards buying a TV in time for watching the Coronation
- b) To **RESOLVE** to **APPROVE** that £600 may be granted to St Barnabas Church for clock maintenance / lighting and The Camels magazine.
- c) To **RESOLVE** that no further grants from precept may be accepted in 2023-2024 due to there being no available funding.

03/15 Highways and Traffic:

a) Heavy goods traffic

To **DISCUSS** the impact of heavy goods vehicles on local roads and to **RESOLVE** that the parish council will object to any new operators licences that arise which are deemed to have an adverse impact on the village.

b) Road Closure Order

The road closure order that prevents weekend congestion in Queen Camel is now permanent but the parish council will still need to put out signs until the new A303 is open (when a review will take place).

To **RESOLVE** any actions (such as purchase of more signs) required to support the road closure

03/16 Banking and Finance

a) Details of **PAYMENTS** since last council meeting will have been uploaded to the website (together with the latest Reserves Statement) by the date of the meeting.

<https://queencamelpc.org.uk/your-council/meetings/agendas-and-minutes-2022/>

b) To **RESOLVE** to approve any other payments not previously authorised.

03/17 In confidence: National Lottery Application

All members of the public to leave the room

03/18 Staff-in-confidence: Matters relating to clerk employment and recruitment of replacement clerk

All members of the public and the clerk to leave the room.

Dates of next meetings:

- Finance, Personnel and Risk Committee 17th April 2023
- Parish Council meeting 15th May 2023
- Annual Village Meeting 19th May 2023 at 6pm



Elaine Owen
Parish Clerk