



QUEEN CAMEL PARISH COUNCIL

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AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 20th February 2023 at 7:30pm, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

02/01 Election of Chairman

02/02 To **RECEIVE**, and consider for approval, apologies for absence (Cllr Phil Jones absent on work duty and Cllr Brendon is away, Cllr Norman personal commitment)

02/03 To **RECEIVE** Declarations of Interests

02/04 To **RECEIVE** County and District Councillor reports

02/05 To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 20th January 2023.
<https://queencamelpc.org.uk/wp-content/uploads/2023/01/2022-01-16-Draft-minutes.pdf>

02/06 To **RECEIVE the Clerk's Report** – circulated

02/07 Policies

To **RESOLVE** to **RE-ADOPT** the Complaints Policy without amendment

<https://queencamelpc.org.uk/wp-content/uploads/2022/02/2022-02-21-Complaints-Procedure-Adopted.pdf>

02/08 To **RECEIVE** any update about applications for the **Casual Vacancy** (None at date of Agenda)

02/09 Planning To consider planning applications received and **RESOLVE** to submit comments where appropriate. Any applications received following the issue of this agenda will also be considered.

a) [Erection of a single storey ground floor pitched roof extension to the surgery to enlarge the Dispensary - Queen Camel Medical Centre West Camel Road Queen Camel Yeovil Somerset BA22 7LT](#)

Ref. No: 22/03582/FUL | Received date: Fri 23 Dec 2022 | Status: Pending Consideration | Case Type: Planning Application

b) [The erection of single storey side extension to replace existing conservatory and a two storey porch atrium to the front of the dwelling house. - Maple Tree House Church Path Queen Camel Yeovil Somerset BA22 7PA](#)

Ref. No: 22/01077/HOU | Received date: Thu 07 Apr 2022 | Status: Pending Consideration | Case Type: Planning Application

c) [23/00257/PAMB | Notification of prior approval for the conversion of agricultural buildings into No.5 dwellings. | Rectory Farm West Camel Road Queen Camel Yeovil Somerset BA22 7ND](#)

Application Received Date Wed 01 Feb 2023 | Application Validated Date Wed 01 Feb 2023

02/10 Playing Field

a) Playing Field Management Committee Report To **RECEIVE** the report from Cllr Jones.

b) To **RESOLVE** to **ACCEPT** amendments to the Term of Reference for the Playing Field Management Committee (circulated)

01/11 Play area equipment replacement Working Group

- a) To **RECEIVE** an **UPDATE** from Councillors from the PAFC and the PC plan going forward.
- b) To **RESOLVE** to **ADOPT** the Hire Agreement for PAFC to use the field/ pavilion for events.
- c) To **RESOLVE** to **ADOPT** to Memorandum of Understanding for attendance at PAFC meetings (circulated)
- d) To **RECEIVE** an **UPDATE** on the current finances held for the replacement of the Play Area.
- e) To **RESOLVE** any action arising from result of The National Lottery application (result due February/March)

02/12 Village Hall grant application

To **RESOLVE** an application for the parish council to pay for refurbishment of the main Memorial Hall floor at a cost of £1500 to be funded from earmarked reserves of £1,500.

02/13 Footpaths

To **RECEIVE** footpath report (circulated) and **DISCUSS** further action.

02/14 Annual Village Meeting

To **NOTE** that Mrs Jones has volunteered to assist a Councillor and clerk to organise the event.

02/15 Highways and Traffic

- a) To **RECEIVE** any update about stolen signs
- b) To **DISCUSS** any further news in relation to A303 and other highways works

02/16 Banking and Finance

- a) Details of **PAYMENTS** since last council meeting are uploaded to the website together with the latest Reserves Statement <https://queencamelpc.org.uk/your-council/meetings/agendas-and-minutes-2022/>
- b) To **RESOLVE** to approve any payments not previously authorised.

Date of next meeting 20th March 2023



Elaine Owen
Parish Clerk