



QUEEN CAMEL PARISH COUNCIL

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AGENDA

A Meeting of Queen Camel Parish Council will be held on Monday 16th January 2023 at 7:30pm, Main Hall, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

01/01 To **RECEIVE**, and consider for approval, apologies for absence

01/02 To **RECEIVE** Declarations of Interests

01/03 To **RECEIVE** County and District Councillor reports

01/04 To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 21st November 2022.
<https://queencamelpc.org.uk/wp-content/uploads/2022/11/2022-11-21-Draft-minutes.pdf>

01/05 To **RESOLVE** that the press and public shall be excluded from the meeting for Item 01/18 by reason of the Staff-in-Confidence nature of the item in accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2).

01/06 To **RECEIVE** the **Clerk's Report** – circulated

01/07 Reserves Policy

To **RESOLVE** to re-adopt the Reserves Policy with any recommended changes <https://queencamelpc.org.uk/wp-content/uploads/2022/01/2022-01-20-ADOPTED-Queen-Camel-Parish-Council-Reserves-Policy-.pdf>

01/08 To **RECEIVE** any update about applications for the **Casual Vacancy** (None at date of Agenda)

01/09 Community Roles

Cllr Jones to report if a volunteer from the village has been found for the following two roles

- Parish Paths Liaison Officer
- Somerset Bus Partnership Bus Champion

01/10 Planning To consider planning applications received and **RESOLVE** to submit comments where appropriate. Any applications received following the issue of this agenda will also be considered.

a) 22/00243/OUT Land Opposite Hazelgrove Lodge High Street Sparkford Yeovil Somerset Submitted to the Local Planning Authority are Landscape & Visual Appraisal documents for the below

Proposal: Outline application for demolition of existing structures and development of three Drive Thru units associated parking, servicing, landscaping and infrastructure <https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=makeComment&keyVal=R6BPTQOWKYB00>

b) 23/03456/HOU | Replacement of detached garage with new ancillary accommodation to the main dwelling | Fern Cottage Church Lane Queen Camel Yeovil Somerset BA22 7NX

<https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RMSE5EOWICJ00>

01/11 Playing Field

a) **Playing Field Management Committee Report** To **RECEIVE** the report from Cllr Jones.

b) **Land at Playing Field owned by Somerset County Council (SCC)** To **RECEIVE** any update following the petition

01/12 Play area equipment replacement Working Group

In order to co-ordinate activity with the Play Area Fundraising Group and to take forward matters at speed between council meetings a working group needs to be set up.

The Council Working Group and the Village Fundraising Group will need to work together on matters such as choosing what equipment will be purchased according to the funds available for each phase (and specific earmarking for teenage equipment and youth shelter). New quotes will be required to be obtained to a single specification that can be sent to suppliers who respond to a formal tender invitation.

Council are asked to make the following decisions:

1. To **RESOLVE** to set up a Playing Field Working Group under the Terms of Reference circulated.
2. To **RESOLVE** to **APPOINT** two Councillors for the Playing Field Working Group.
3. To **RESOLVE** the preferred alternative location (wholly on parish council owned land) that shall be used to site the replacement play equipment if SCC are not willing to cede ownership of their portion of the playing field to the parish council in time for grants to be spent.
4. To **RESOLVE** that the Playing Field Replacement Working Group shall submit an application for an additional £10,000 (to be decided by Council before the end of the financial year).
5. To **RESOLVE** the engagement of solicitors (required by The National Lottery).

01/13 Grant Applications

a) **Grant application for Coronation coins for Countess Gytha pupils** – circulated

To **RESOLVE** to **APPROVE** the application for a grant from the school of £276.60 being 50% of the cost of coins for every child to celebrate the Coronation.

b) **Village Hall grant application**

To **NOTE** that an application for grant was received from the village hall on 9th January for repairs to entrance hall floor. This will be considered at the next Council meeting once the application has been reviewed.

01/14 Neighbourhood Plan (NP)

Dorset Planning Consultant advises that an amendment to the law is now out for consultation (until 31 March 2023) that recommends that Neighbourhood Plans shall be given full weight for 5 years instead of 2. If agreed the Queen Camel Plan will be effective until May 2026.

To **RESOLVE** for Council to **RESPOND** to the consultation and to put the revision of the Neighbourhood Plan on hold until the outcome of is known.

01/15 Highways and Traffic:

a) To **RECEIVE** a report from Cllr Norman

b) **Speed Indicator Devices (SIDs):** To **RECEIVE** any further update form Cllr Jones

c) **A303 site visit:** To **RECEIVE** a report from the site visit on 8th December 2022

01/16 Neighbourhood Watch: To **RECEIVE** an update about the engagement plan from Cllr Jones.

01/17 Banking and Finance

a) Details of **PAYMENTS** since last council meeting have been uploaded to the website together with the latest Reserves Statement <https://queencamelpc.org.uk/your-council/meetings/agendas-and-minutes-2022/>

b) To **RESOLVE** to approve any payments not previously authorised.

c) To **NOTE** that £25,000 was transferred to the instant savings account on 30/11/2022 taking the amount held in the interest bearing account to £75,000 and that £112.27 interest has been received for the quarter ending 31st December 2022.

d) To **RECEIVE** reports for Quarter 3 including comparison to budget.

e) To **RESOLVE** that the bank reconciliation for 31st December may be signed.

01/18 Staff-in-confidence: Matters relating to clerk employment and recruitment of replacement clerk

All members of the public and the clerk to leave the room

Date of next meeting: To be confirmed



Elaine Owen
Parish Clerk