

AGENDA

A meeting of Queen Camel Parish Council will be held on Monday 18th March 2024 at 7:30pm, Marples Room, Queen Camel Memorial Hall

All members are summoned to attend. The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

- 03/01** To **RECEIVE**, and consider for approval, apologies for absence
- 03/02** To **RECEIVE** Declarations of Interests
- 03/03** To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 15th January 2024
[..\..\Minutes 2024\2024-01-15 Minutes for signing January.pdf](#)
- 03/04** To **RECEIVE** Somerset Councillors' report
- 03/05** To **RECEIVE** the Clerk's Report – circulated
- 03/06** **Highways and Traffic**
1. To **RECEIVE** an update or comments on the A303 works
 2. To **RECEIVE** an update on progress with drains and gutters
 3. To **RECEIVE** an update on road conditions in and around the village and **RESOLVE** any action required
 4. To **RECEIVE** an update on the continuing impact of excessive HGV traffic on the Sutton Road and **RESOLVE** any action required
- 03/07** **Planning** To consider planning applications received and **RESOLVE** to submit comments where appropriate
1. **15/03942/FUL** Land North Of Primrose Lane (Combe Bottom) Mudford Yeovil Engineering works comprising the installation of two attenuation ponds and a landscape buffer, and associated development (GR 356975/118488)
- 03/08** **Playing Field**
1. To **RECEIVE** an update and minutes from the PFMC meeting on 05/02/2024
 2. To **RECEIVE** an update on use of the playing field by Ilchester Youth Football Club
 3. To **RECEIVE** an update on the new play area submissions and **APPROVE** any Tender Board recommendations
 4. To **APPOVE** the Terms of Reference for the Playing Field Committee (working group)
- 03/09** **Local Community Network**
1. To **RECEIVE** an update from the last meeting and **RESOLVE** who will attend the next meeting on 18/04/2024 in Queen Camel
 2. To **CONSIDER** Highways Services Devolution letter from Somerset Council and **RESOLVE** options for buying back services
- 03/10** **Neighbourhood Plan**
- To **RECEIVE** an update and minutes from the NPWG meeting on 05/02/2024 and **DETERMINE** necessary action for -
1. Green Lane maintenance and playing field equipment storage
 2. Response to Somerset Council Highways reply to Queen Camel Traffic and Highways email, particularly in relation to the Church Bus Stop, Yellow Parking Lines on Sparkford Hill and drop kerbs in the village
 3. Register of tradesmen to undertake small local maintenance jobs

03/11 Biodiversity

To **CONSIDER** the model Biodiversity policy and **RESOLVE** what action to take

03/12 Hedgehog Highway Project

To **CONSIDER** if the parish council should participate in the project

<https://hedgehogsrus.co.uk/hedgehog-highway-project>

03/13 Annual Village Meeting

To **RECEIVE** an update and **RESOLVE** any actions for the meeting on 17/05/2024

03/14 Village Maintenance Contract for mowing

To **RESOLVE** whether the parish council should continue payment for the Village Maintenance Contract for mowing

03/15 Gov.uk domain

To **CONSIDER** NALC newsletter recommendation and **RESOLVE** if a gov.uk domain is needed for the parish council

03/16 Victim Support

To **CONSIDER** email from Victim Support and **RESOLVE** what response, if any, will be made

03/17 Youth Group

To **RECEIVE** an update on the new Queen Camel Youth Group

03/18 Noticeboards

To **CONSIDER** maintenance/replacement and **RESOLVE** appropriate action

03/19 Budget

To **APPROVE** the Budget proposal for 2024-2025

03/20 Finance

1. Details of PAYMENTS since last council meeting have been uploaded to the website [..\..\7 Finance \(RFO\)\6. Scribe Reports\2023-2024 scribe reports\Spending since 16-01-2024.pdf](#) together with the latest Reserves Statement
2. To approve the following payments
 - 1) SLR Outdoor Maintenance invoice for Village Maintenance Contract £3108
 - 2) Battens solicitors legal fees £2624.40
 - 3) Play area inspection £127.20
 - 4) Lee Holmes invoice for gang mower repairs £1024.87
3. To **APPROVE** any other payments not previously authorised
4. To **NOTE** bank balances and credit interest

Date of next meetings

Parish Council meeting 20/05/2024

Finance, Personnel and Risk Committee 15/04/2024

Playing Field Committee (working group) 22/04/2024

Neighbourhood Plan Working Group 08/05/2024

Flood Committee (working group) to be confirmed

Cherry Toop – Parish Clerk