



QUEEN CAMEL PARISH COUNCIL

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AGENDA

Meeting of the Queen Camel Parish Council Playing Field Management Committee on Monday 8th January 2024 at the Memorial Hall, Queen Camel at 7.30pm

All members of the Playing Field Committee are summoned to attend

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion

PFMC01/01 To **CONFIRM** Chairmanship and appointment of a minute taker for the meeting

PFMC01/02 To **RECEIVE**, and consider for approval, apologies for absence

PFMC01/03 To **RECEIVE** any Declarations of Interests

PFMC01/04 To **APPROVE** as a correct record, minutes of the previous meeting held on 02/10/23 noting email of 24/12/2023 from Phil Jones with a summary of recent decisions and action points which should be used as a checklist to ensure all matters are progressed

PFMC01/05 To **CONSIDER** the structure of the Committee and whether it should become a Parish Council Working Group and make appropriate recommendations, including terms of reference, to the Parish Council for its next meeting on 15 January 2024

PFMC01/06 Operational Matters to **RECEIVE** an update on, and report to Parish Council with any necessary recommendations for approval

1. Football; update on Ilchester FC arrangements
2. Organisation for programme for volunteers and schedule of volunteers tasks for 2024
3. Winter field and pavilion maintenance
4. Equipment maintenance including gang mower service

PFMC01/07 To **APPOINT** a committee member to undertake a risk assessment review of the playing field

PFMC01/08 To **CONSIDER** replacement of cricket nets noting email of 28/12/2023 from Ian Conway and make appropriate recommendations to the Parish Council for its next meeting on 15 January 2024

PFMC01/09 To **CONSIDER** any other matters arising

PFMC01/10 To **CONFIRM** date of next meeting

Cherry Toop

Parish Clerk

PMFC Agenda 08/01/2024 posted 03/01/2024