



**QUEEN CAMEL PARISH COUNCIL**

Clerk: Cherry Toop

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## Clerk’s Report for Queen Camel Parish Council Meeting of 15<sup>th</sup> January 2024

The following actions from previous minutes are still outstanding

- 11/07 Coronation planters/bench update from Dan
- 11/12 Neighbourhood Plan Terms of Reference attached

Councillors are asked to note the following updates

### Casual Vacancies on the Parish Council

One expression of interest has been received and invited to attend on 15/01/2024

### Planning

Planning report for January attached

### Playing field

Draft minutes from PFMC meeting 08/01/2024 have been circulated

### Play area equipment replacement

No tenders received to date. Request made to A303 Social Value Fund to substitute wheelchair accessible roundabout for sensory/tactile play equipment as advised by consultant

### Flooding

First River Cam Flood project meeting arranged for 31/01/2024 at 7.00 pm in the Memorial Hall, Queen Camel

### Website

New website and email accounts are live and used for all parish council communication. **Please let the clerk know your preferred contact telephone number for urgent What’s App group notifications**

### Other matters

1. **Bank balances as at 09/01/2024** T1 account £2670.21 Deposit account £94855.99
2. **Bank interest** of £634.59 was received 31/12/2023
3. **Abercomyn Solar Ltd** will be emailed 27/01/2024 to request payment for this year
4. The Clerk still requires a key for both noticeboards to post agendas, minutes and other parish council information

**Items on watch or for future Agendas** Councillors are requested to notify the clerk if further items are required.

	Responsible person	Notes
<b>ITEMS on watch</b>		
Green Lane path condition		
Dropped kerbs	?	
Youth Shelter	?	On hold
Solar Farm Bindwell	Phil	Waiting date of start of operation
Adult Outdoor Training Equipment	Phil	On hold

Register SCC land as Asset of Community Value	clerk	On hold while negotiations in progress – does this now need to be registered?
Somerset Bus Partnership Bus Champion	Phil	A Champion for Queen Camel to be found
Red Risk – Horizon Scanning	clerk	See Risk Assessment
Tree safety survey required when SCC land is under lease	Chair	Should this now be organised?
<b>Items for September agenda</b>		
Volunteer policy	clerk	Council to approve once PMFC committee have reviewed
Red Risk – Long term plan for playing field		To agree Terms of Reference for Playing Field Development Working Group in preparation for S106 land provision
Red Risk – Delivery of Neighbourhood Plan projects	PMFC	To set up working group(s) for project(s) / to propose actions
Zebra Crossing	Council	Parishioner requests an update
WhatsApp training	Council	Training sessions for Camel Alerts
<b>January Agenda</b>		
<b>March Agenda</b>		
Red Risk – Requirement for parish council action plan		
	Council	2-3 year plan required

Cherry Toop  
Parish Clerk

9<sup>th</sup> January 2024