



QUEEN CAMEL PARISH COUNCIL
Clerk: Cherry Toop
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AGENDA

A meeting of Queen Camel Parish Council will be held on Monday 20th November 2023 at 7:30pm, Marples Room, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

- 11/01** To **RECEIVE**, and consider for approval, apologies for absence
- 11/02** To **RECEIVE** Declarations of Interests
- 11/03** To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 2nd October 2023..<\\..\..\Minutes 2023\2023-10-02 Minutes October\2023-09-18 draft minutes October.pdf
- 11/04 01/05** To **RESOLVE** that the press and public shall be excluded from the meeting for **11/17 -7**. by reason of the Staff-in-Confidence nature of the item in accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2).
- 11/05** 1) To **RECEIVE** Somerset Councillor report and **CONSIDER** formation of River Cam flood warning action group
2) To **CONSIDER** letter received from leader of Somerset Council regarding devolution of assets and services and **RESOLVE** any action required
- 11/06** To **RECEIVE** an update about applications for the Casual Vacancy on the Parish Council and **CONSIDER** application(s) for approval
- 11/07** To **RECEIVE** the Clerk's Report – circulated
- 11/08** **Highways and Traffic**
1. **A303:** To **RECEIVE** an update or comments on the A303 works
 2. **Drains and Gutters:** To **RECEIVE** an update on progress with drains and gutters
 3. **Road conditions in and around the village:** To **RECEIVE** an update and **RESOLVE** any action required
- 11/09** **Planning** To consider planning applications received and **RESOLVE** to submit comments where appropriate.
1. 23/01965/OUT Outline application with all matters reserved save for access for the erection of 5 No. dwellings Land OS 0081 Land At Manor Farm Howell Hill West Camel Yeovil Somerset BA22 7QX
 2. 23/02715/LBC Internal alterations to replace floor boards with ceramic tiles in office room of the dwelling (partly implemented) Old Wales Farmhouse Church Path Wales Queen Camel Yeovil Somerset BA22 7PA

11/10 Playing Field

1. To **RECEIVE** an update and minutes from the PFMC meeting on 02/10/2023
2. To **RESOLVE** membership of the PFMC and appoint additional councillor as parish council representative
3. To **RECEIVE** an update on the new play area and **APPROVE** the matched funding

11/11 Q-Community Action Team

1. To **RECEIVE** an update and **RESOLVE** membership of the working group
2. To **APPROVE** Terms of Reference

11/12 Neighbourhood Plan

To **RECEIVE** an update on the working group and **APPROVE** revised Terms of Reference for the Working Group

11/13 Local Community Network

To **RECEIVE** an update from the last meeting and **RESOLVE** who will attend the next meeting on 06/12/2023

11/14 To **RECEIVE** an update on the new website and councillor email addresses

11/15 SALC

1. To **RESOLVE** who should attend the SALC AGM on Saturday 2nd December 2023 if appropriate
2. To **DISCUSS** letter from SALC Chairman and **CONSIDER** how SALC can better serve the county

11/16 Finance, Personnel & Risk Committee

1. To **RECEIVE** an update and minutes from the meeting on 06/11/2023
2. To **RESOLVE** that William Beveridge be removed as signatory from UTB bank account and replaced with Roy Lawrenson and Dan Hewlett
3. To **RESOLVE** to **RE-ADOPT** the Terms of Reference amending 2.5 'To monitor and report half yearly to the Council on actual expenditure compared to budget'
4. To **RECOMMEND** to **APPROVE** £650 grant application received from Queen Camel PCC for clock maintenance and lighting and mower servicing for 2024/2025, and to consider suitable grant funding for the Camels Magazine when determined
5. To **RECOMMEND** to **APPROVE** draft budget proposal subject to any further changes being agreed by all Committee Members

11/17 Finance

1. To **APPROVE** reimbursement of £29.99 to Mr Phillips for bus shelter new book shelf
2. To **APPROVE** EDF fixed or variable price tariff options for the Pavilion
3. To **RESOLVE** to change to monthly direct debit subscription for Dropbox when plan expires in July 2024
4. To **APPROVE** changing payroll provider to Natural Numbers
5. To **APPROVE** reappointing Do The Numbers as internal auditor for 2023/2024
6. To **CONSIDER** options for bank accounts attracting better interest rates
7. To **CONSIDER** the agreed National Salary Pay Scales for 2023/2024 and **APPROVE** back payment of clerk salaries from 01/04/2023
8. To **NOTE** payments since last council meeting. Details will have been uploaded to the website by the date of the meeting
9. To **APPROVE** any other payments not previously authorised

Cherry Toop

Parish Clerk
15/11/2023

Date of next meetings:

Playing Field Management Committee meeting 8th January 2024 at 7.30pm in the Marples Room, Memorial Hall

Parish Council meeting 15th January 2024 at 7.30pm in the Marples Room, Memorial Hall