



QUEEN CAMEL PARISH COUNCIL

Clerk: Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL

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**Minutes of the Parish Council Meeting held on
Monday 20th February 2023 at 7:30pm**

Public Question Time

10 members of the public were in attendance.

A member of the public expressed concern that should the village hall grant application not be supported by the parish council then it may affect their ability for them to be successful when applying for other grants.

Present: Councillors Mike Baker, William Beveridge and Dan Hewlett

Also Present: Elaine Owen, Parish Clerk

02/01 It was RESOLVED that Cllr Baker would Chair the meeting

02/02 It was RESOLVED to accept the reasons for apologies for absence from John Brendon (away), Angu Davidson (unwell) Phil Jones (work commitment) Brian Hewlett, and Brian Norman (clash of commitments) County and District Councillor Mike Lewis (clash of meetings).

02/03 **Declarations of Interests** Cllr Hewlett declared an interest in 09/09(c) due to being a working neighbour.

02/04 **County and District Councillor reports** none

02/05 It was RESOLVED to approve the minutes of the Parish Council Meeting held on 16th January 2023.
https://queencamelpc.org.uk/wp-content/uploads/2023/02/2023-00-16_signed-minutes.pdf

02/06 **Clerk report** Circulated to Members and public in attendance, no questions arising.

02/07 **Policies**

It was RESOLVED to RE-ADOPT the Complaints Policy

<https://queencamelpc.org.uk/wp-content/uploads/2023/02/2023-02-20-Complaints-Procedure-Adopted.pdf>

02/08 No applications have been received for the Councillor Vacancy

02/09 **Planning applications**

It was RESOLVED that the parish council was in SUPPORT of the following two applications:

a) Erection of a single storey ground floor pitched roof extension to the surgery to enlarge the Dispensary - Queen Camel Medical Centre West Camel Road Queen Camel Yeovil Somerset BA22 7L Ref. No: 22/03582/FUL | Received date: Fri 23 Dec 2022 | Status: Pending Consideration | Case Type: Planning Application

b) The erection of single storey side extension to replace existing conservatory and a two storey porch atrium to the front of the dwelling house. - Maple Tree House Church Path, Wales, Yeovil Somerset BA22 7PA Ref. No: 22/01077/HOU | Received date: Thu 07 Apr 2022 | Status: Pending Consideration | Case Type: Planning Application

The following application was deferred to the next meeting.

c) 23/00257/PAMB | Notification of prior approval for the conversion of agricultural buildings into No.5 dwellings. | Rectory Farm West Camel Road Queen Camel Yeovil Somerset BA22 7ND Application Received Date Wed 01 Feb 2023 | Application Validated Date Wed 01 Feb 2023

02/10 Playing Field

a) The Playing Field Management Committee Report was circulated.

b) It was RESOLVED to ADOPT the amended Terms of Reference for the Playing Field Management Committee <https://queencamelpc.org.uk/wp-content/uploads/2023/02/2023-02-20-TOR-PMFC-V4.pdf>

02/11 Play area equipment replacement Working Group

a) To RECEIVE an UPDATE from Councillors from the PAFC and the PC plan going forward.
Nothing additional to report at this time.

b) It was RESOLVED to ADOPT the Hire Agreement for PAFC to use the field/ pavilion for events and for the Hire for the summer Village Fayre to be free of charge.

c) It was RESOLVED to ADOPT to Memorandum of Understanding between PAFC and QCPC
The clerk will now provide a copy of this to PAFC.

d) The total amount available for replacement of the Play Area in parish council funds is presently £30,416. An additional £9808 is pledged from National Highways making a total of £40,224.

e) No further news was available from The National Lottery at date of meeting.

02/12 Village Hall grant application

A discussion was held about the requirement for the floor re-sanding

It was RESOLVED for the parish council to pay for refurbishment of the main Memorial Hall floor at a cost of £1500 to be funded from earmarked reserves of £1,500.

The clerk will be in touch with the Village Hall Committee about the next steps.

02/13 Footpaths

The footpath report was discussed. All problems identified on the list have been reported. The clerk was asked to follow up with West Camel clerk about how they have managed stile repairs.

02/14 Annual Village Meeting

Cllr Norman and Mrs Jones will organise the event with administrative assistance from the clerk.

02/15 Highways and Traffic

a) Stolen signs

Flood Committee were asked to report how many signs they are now missing.

It has already been agreed that the Road Closure will be made permanent, but the actual work has not been done yet. Chair is in constant touch with Highways to find out when this will happen. In the meantime from 27th February the Temporary Traffic Order will not be in effect and the road cannot be closed.

The clerk was asked to ensure that all volunteers who presently close the road for the Temporary Parish are notified by email that they must not put the signs out after 27th February 2022. [Afternote: Council subsequently informed that Highways has made this Road Closure permanent just prior to the meeting date]

b) A303 and other highways works

No additional update.



02/16 Banking and Finance

a) Details of PAYMENTS since last council meeting are uploaded to the website together with the latest Reserves Statement <https://queencamelpc.org.uk/your-council/meetings/agendas-and-minutes-2022/>

Bank Balance at date of meeting	£12,911.28
Instant Access savings account at date of meeting	£75,112.27
Total	£88,023.55

b) There were no payments that required approval.

Date of next meeting: 20th March 2023 at 7.30pm, Marples Room, Memorial Hall, Queen Camel
Dates of all meetings are available at <https://queencamelpc.org.uk/meetings/>

Elaine Owen
Parish clerk

Signed  (Chairman)

Date.....