



QUEEN CAMEL PARISH COUNCIL

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AGENDA

Meeting of the Queen Camel Parish Council Playing Field Management Committee on Monday 3rd April 2023 at the Memorial Hall, Queen Camel at 7.30pm

All members of the Playing Field Committee are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

PF04/01 Apologies for absence

PF04/02 Declarations of Interest

PF04/03 Minutes of previous meeting to be confirmed as correct.

To **APPROVE** as correct record of meeting of the previous meeting held on 9th January 2023.

PF04/04 Correspondence.

- a) Request to hire Cricket Pitch for Private match (QCPC member)
- b) Request for additional electric sockets in pavilion (PAFC)

PF04/05 Chairperson's Report (Verbal)

To **RECEIVE** an update on Playing Field matters since last meeting not subject to this Agenda.

PF04/06 Administration Report

- a) To **RECEIVE** an update on the Playing Field Showcase event (A139) **(MD)**
- b) To **RECEIVE** an update coordination of volunteers and roles on the Playing field (A168) **(PJ)**
- c) To **AGREE** any new Actions

PF04/07 Pavilion Report

- a) To **RECEIVE** update on progress and maintenance of pavilion and required works to be completed (A163 and A164)
- b) To **IDENTIFY** maintenance team fand coordinator for or ongoing works on the pavilion (A169)
- c) To **RECEIVE** and update on the installation of Pavilion electric Smart meter (A150)
- d) To **AGREE** any new Actions

PF04/08 Playing Field Report

a) **Field**

- 1) To **RECEIVE** an update coordination of volunteers and roles on the Playing field (A168) **(PJ)**
- 2) To **RECEIVE** an update on the line marking of the football pitch **(PJ)**
- 3) To **RECEIVE** an update on the progress of the Community Compost bin and plan for use (A104) **(SG)**

- 4) To **IDENTIFY** a team/coordinator to remove old bench and install donated Jubilee commemorative. To be publicised and acknowledged once taken possession of and installed (A157)
- 5) To **IDENTIFY** a team/coordinator to treat timber gates and posts around the field purchase of additional youth goal and spares to repair current youth goal (A173)
- 6) To **AGREE** new Actions

b) Play Area (No outstanding actions)

- 1) To **RECEIVE** an update on current condition of the Play Area
- 2) To **NOTE** the update on the progress of the Play Area replacement.

c) Equipment

- 1) To **RECEIVE** an update on the service of the Wicket Roller (IC)
- 2) To **RECEIVE** an update on the sharpening/service of the Gang mower (AD)
- 3) To **AGREE** any new Actions

PF04/09 Club Reports

a) Cricket Club

To **RECEIVE** updates from PFMC members

Tennis Club

b) To **RECEIVE** updates from PFMC members

PF04/10 To DISCUSS Scheduled events for next 6 months.

- a) To **ACTION** Weedkilling of playing field
- b) To **ACTION** Spring Cleaning of Pavilion

PF04/11 Finance Report

- a) To **NOTE** details of expenditure and budget spend since last meeting.
- b) To **RESOLVE** and identify spending anticipated during the next reporting period.

Date of next meeting(s) to be confirmed



Parish Clerk
Queen Camel Parish Council